

SUPERINTENDENTS REPORT

April 19th, 2021 – May 3rd, 2022

- Attend bi-weekly board meetings
- Attend JPC meetings
- Weekly Managers meetings
- Timesheets done for Streets department
- Tri Weekly water project meetings
- Vouchers signed all departments
- Board reports
- Discuss with Mayor offer letter for Electric manager
- Participate in interview with Laurie candidate for Clerks position
- Onsite for catch basing replacement N. Glen
- Meet with Streets lead hand over list of streets for possible paving this year
- Meet with Tommy (electrical dept) succession with Minard retiring
- Participate in conference call with Mayor and fleet services
- Onsite for water dig 4/29/2022 perry st
- Meet with water manager and discuss applicants for open water position
- Meet with Amanda (LDG Engineers) water upgrade and sewer study
- Call with Don Baloway from Aqualogics over new water meter install and programing for all water stations
- Meet with Minard over outstanding issues with this being last week with village last day 4/29/2022
- Onsite for water dig on 9th St.
- Arrange for Jones Specialty Group to inspect and give quote for new water meter installs
- Complete utility liability questionnaire for insurance renewal
- Meet with Streets lead hand over waterline total replacement on 9th st and repaving
- Start equipment list update for insurance renewal
- Work on clothing spreadsheet
- Call from Dix code enforcement, tank overflow at trailer park and pumping of tanks into sewers
- Discuss with Dix supervisor panel replacement at their lift station awaiting quotes from Flyght
- Discuss with Water manager purchasing valves tools etc to have on hand
- Call from homeowner over possible driveway widening and what needs to be done
- Call from homeowner on erway for brush pickup and concerns over paving street
- Arrange for final dump of garbage bins (casellas) and delivery of new bins from Greenleaf and inform all departments
- Discuss with Streets lead hand village cleanup on 5/9 will have equipment onsite for both cleanup and dumpster day

Regards
Terry A Wilcox