

SUPERINTENDENTS REPORT

April 20th 2020 – May 4th, 2021

- Attend bi-weekly board meetings
- Attend monthly JPC meetings
- Weekly Managers meetings
- Attend bi-weekly Clute Park construction meetings
- 1 personnel issue parks
- Asset management training and list compile
- Onsite at demo old WWTP will be completed by months end
- Inspection of Kookalarocs parking lot
- Meet with Electrical supervisor over generator install at municipal building (ongoing)
- Contact Crown Roofing and Hale Roofing over roof replace and ladder and hatch replace at municipal building (ongoing).
- Meet with water personnel on low water pressure at 309 Franklin St, Homeowner issue
- Meet with Electrical Supervisor over tree removal in Clute Park (ongoing low bid 18000)
- Vouchers
- Meet and give keys to new Park Manager
- Orientation of new seasonal employees (parks) completed; paperwork given
- Assist Town of Reading staff with sewer issues.
- Meet with Water Supervisor (Lakeside water-ongoing)
- Arrange with Montour on stone removal from new plant (excess stone from preload).
- Discuss with Welliver propane supplier, tanks to be delivered cost this fill \$1.39 per gallon for propane (Finger lakes Propane).
- Arrange for Parks maintenance to have personnel from Streets to assist with preparing for opening weekend.
- Arrange for Electric personnel to test all pedestals to have ready for opening weekend in parks.
- Onsite for water dig (Cargill contractor hit watermain) 4/27 and 4/28
- Review Engineering bids for DRI project.
- Onsite watermain break porter street 4/29

Regards
Terry A Wilcox