

## SUPERINTENDENTS REPORT

Oct 6th 2020 – Oct 20th, 2020

- Attend bi-weekly board meetings
- Attend monthly JPC meetings
- Weekly Managers meetings
- Attend bi-weekly Clute Park construction meetings
- Meet and discuss Kayak dock with Parks Manager
- Performance appraisals completed for employees due
- Discuss with codes driveway request on Magee St (corner of 6<sup>th</sup>)
- Quotes received and forwarded to Water Manager (singer valve rebuild kits and valve replacement)
- Discuss with Mayor concern from owner of Padua Ridge, attempt to meet owner, call owner no response.
- Meet and discuss with Water Manager restoration of fences at new Padua Tank.
- Meet and discuss with Water Manager concerns from Dix and water readings.
- Onsite at Water dig on 10<sup>th</sup> St.
- Quote obtained for tank cleaning of old Wastewater Plant.
- Quotes obtained to replace singer valves at pressure reducing station to Clau valves due to difficulty obtaining parts of old valves.
- Meet with Electrical Manager over tree removal request on 6<sup>th</sup> Street.
- Go over change order for Clute Park Project.
- Meet with DPW Superintendent of Montour Falls over issues in new plant.
- Notified by Mayor of men opening manholes on Salt Point Road.
- Meet with Streets Supervisor and Scott over possible driveway build outside of the new WWTP fence.
- Discuss complaint from camper with Parks Manager.

Regards  
Terry A Wilcox