

Watkins Glen Housing Authority
Zoom meeting/Annual meeting
Tuesday, June 16, 2020

Roll Call:

Peter Widynski, Nan Woodworth, Patti Schimizzi, Brad Eakins, Rob Rossiter and Beth DeCaro. Meeting came to order at 4:34pm.

Motion to approve the minutes from the meeting held on May 19, 2020 was made by Nan, seconded by Brad, carried.

Treasurer's Report:

April's report has been corrected. The format was not behaving and the correct balances have been posted. May has a substantial increase. Motion to approve both treasurer's reports was made by Patti and seconded by Rob, carried.

Communications Sent/Received:

N/A

Executive Director's Report:

- Covid 19 updates – Phase 3, but all the regulations are still in place, people need to sign in as they enter, essential visitors only and the Community Room is still closed until Phase 4 with guidelines. No issues with social distancing at Jefferson Village!
- Waitlist – Currently there are 23 people on the waitlist and 13 of this list are over 62 years of age. 22 folks are on the waitlist for Glen Lakes Apartments.
- New Maintenance person will start on Monday, June 22 and his name is Gary Stratton
- One of our tenants will not be coming home from Seneca View
- A new front loader washing machine was purchased as parts were no longer available for the old washer and the “quarter fund” handled the entire purchase!
- Fair Housing with Covid – for maintenance and repairs new PPE has been ordered and the tenant will need to leave the area while the repairperson is in the apartment. Staff will need to refresh the PPE supplies each time.
- AFHMP has been approved for 3 years

- Utility Analysis – 20 tenants signed releases for this analysis to average 12 months of utilities and it is figured into the rent, HUD absorbs this once approved.
- Caring tenant – There is a tenant who goes above and beyond to beautify the grounds of Jefferson Village with her own funds. Motion to approve to buy the tenant a much-desired garden spade and a pair of garden gloves was made by Rob and seconded by Nan, carried.

New Business:

- Brad asked about looking for properties to buy for potential renters, Beth wants to wait until Glen Lakes has started the rental process because managing the Glen Lakes Apartments will be a completely different way of doing things and she will need to time get acclimated.
- The Board was asked to start thinking about a mission statement for Glen Lakes Apartments and present at the next meeting.

Next Meeting:

July 21, 2020

Motion to adjourn at 5:15pm by Patti, seconded by Rob, carried.

Respectfully Submitted,
Patti Schimizzi