



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JULY 7, 2020

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Electric Supervisor Minard LaFever, Park Manager Michelle Hyde, Street Supervisor Kenny Barber, Code Enforcement Officer Darrin Stocum, Judge Steven Decker and Court Clerk Catrina Decker. Absent was Trustee Anthony Fraboni. There were approximately six other persons in attendance.

PUBLIC BE HEARD

Christopher and Angela Franzese were present to discuss their concerns with the Village Square that has been temporarily created on Third Street. The blocking off of the lower end of Third Street has created an issue with people utilizing their parking lot as a turn around or drive thru area. The Franzese's stated that this is creating an unsafe issue on their property.

Bill Pylypciw submitted a letter that was read by Trustee Nan Woodworth regarding his disapproval of the display of the Confederate Flag flown by a camper that was staying at Clute Park.

APPROVAL OF MINUTES

Minutes for Regular Meeting June 16, 2020

Trustee Laurie DeNardo made the motion to approve the minutes for the Zoom Online Video Conferencing Board of Trustees meeting held on June 16, 2020. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the Department Heads' reports as presented. Deputy Mayor Louis Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Larson Design Group – SEQR documents for Proposed Water Improvement Project

Greg Cummings with Larson Designs Group provided the Board with the SEQR documents for the proposed \$15 million water improvement project that has to be submitted in order to move forward with grant submittals. The documents will be reviewed by the Board and approved at a later date.

Surplus Items – Electric Department 1991 Brush Bandit Chipper and Parks Department Broom Sweeper

Trustee Nan Woodworth made the motion to approve the surplus of the above listed items. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Temporary Blocking of Third Street to Create Village Square

Deputy Mayor Louie Perazzini made the motion to temporarily block off the Franklin Street entrance to Third Street and make the Decatur end two-way. This will create a Village Square and allow access to local businesses and the Municipal Parking Lot. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Zoning Code Update Project – Approve Contract with Barton & Loguidice

Trustee Laurie DeNardo made the motion to approve and have the Mayor sign the contract with Barton & Loguidice for services in connection with the DRI Zoning Code Update Project. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Village Court Bail Account

Trustee Laurie DeNardo made the motion to allow the Village Treasurer to provide the Village Court with \$2,307.72 from the AA.0690.000 account for overpayments from unclaimed bail amounts received in prior years to cover the underbalance in the Village Court’s current bail account. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit for June 29, 2020, July 6, 2020, Travelers Insurance, Glock Inc, NYS Unemployment, Online NYS Sales Tax payment and the Office of the State Comptroller fines and fees payment in the following amounts:

General	\$450,767.80	Sewer	\$23,302.99
Electric	\$145,929.22	Water	\$35,183.29
Joint Activity	\$98.95	Project Seneca	\$839,357.47

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Identify Parking Spaces on Ninth & Tenth Street

Trustee Nan Woodworth brought up a request from a resident to have the parking spaces striped on Ninth and Tenth Street. When 906 N. Decatur Street was used as the Watkins Glen Middle School, the parking spaces were marked to help with the traffic flow and the parking of buses. Once the school was sold and turned into apartments, the Village stopped striping the parking spots.

Village Square - Aesthetics

The Board discussed the need for umbrellas for the picnic tables that have been set up in the Village Square. They also discussed the idea of setting up portable streetlights for lighting and adding flower planters.

Utility Terminations/Late Fees

Chapters 108 and 126 of the proposed Laws of 2020 became law on June 17, 2020. The enactments amend the Public Service Law to impose obligations on utility companies, including municipalities to not permit terminations, disconnection of services or late fees for a period of one hundred eighty days after the COVID-19 state of emergency is lifted or expires for various classes of customers.

Village Court – Records Available for Audit

Judge Steven M Decker and Acting Justice William Kennedy submitted their letter, pursuant to Uniform Justice Court Act Section 2019-a, stating that their books and records are open for examination by the Village Board.

Village Court – Office of the State Comptroller Audit

The Division of Local Government and School Accountability of the Office of the State Comptroller has selected the Village of Watkins Glen Justice Court for an audit that will cover the period of June 1, 2018 thru the end of the field work. The audit will be done in compliance with COVID 19 social distancing guidelines.

[Grant Administration Services for DRI Projects](#)

Trustee Nan Woodworth made the motion to approve the Village Clerk to submit an RFP for grant administration services to assist with the DRI projects for the gateway signage, LaFayette Park upgrades and East Fourth Street improvements. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Resignation of Municipal Office Keyboard Specialist](#)

Trustee Laurie DeNardo made the motion to accept the resignation of Keyboard Specialist Sarah Watson effective July 17, 2020 and to allow the Village Clerk to repost the position. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Clute Park Redevelopment Project - Stantec Consulting Services Bid Awards](#)

Schuyler County Planning Director Kristin VanHorn informed the Board of the bids that were awarded for the Clute Park Project. The general construction contract was awarded to Welliver McGuire, Inc in the amount of \$2,947,000, the electrical contract was awarded to Schuler Haas Electric Corp for \$335,800, the mechanical contract was awarded to Postler & Jaeckle Corp. in the amount of \$333,700 and the plumbing contract was awarded to Bell Mechanical Contractor, Inc in the amount of \$274,400. The total of all the awarded contracts, with all the “add alternates” is \$4,409,500 allowing for a construction contingency budget of \$193,572.

[EXECUTIVE SESSION](#)

Trustee Nan Woodworth made the motion to exit public session and enter executive session at 7:02 pm to discuss the teamsters collective bargaining agreement and Village Office personnel issues. Trustee Laurie DeNardo seconded the motion and all were in favor. Motion Carried.

[ADJOURN](#)

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:48 pm. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater