



## **REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MAY 4, 2021**

### **PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Water Supervisor Martin Pierce, Sergeant Ethan Mosher, Code Enforcement Officer Darrin Stocum, Street Supervisor Kenny Barber and Parks and Event Center Manager Craig Bond. There were approximately seven other persons in attendance.

### **PUBLIC BE HEARD**

Village Clerk Lonnie Childs informed the public that the Board had received two emails requesting the Mayor's resignation. She further stated that the Board does not comment on personnel issues or pending litigation.

Jylle Benson-Gauss was present to request use of LaFayette Park for the Farmer's Market to be held on Fridays from May 28, 2021 – October 29, 2021. Trustee Laurie DeNardo made the motion to approve the request. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Maggie Martin, homeowner of 208 N. Monroe Street, was present to express her concerns with the vacant property next to her home. 206 N. Monroe Street was issued an order to remedy violation on March 29, 2021 to which they were to comply by May 1, 2021. As of this time they have not met the requirements. She would like the Board to empower the Code Enforcement Officer to move forward with fines or whatever is necessary to bring the property into compliance, whether through repairs, demolition or sale of property. CEO Darrin Stocum stated that he would be sending the property owner an appearance letter for court, which is the next step in the process.

Angie Franzese was present to discuss the fire hydrants on Decatur Street that are inoperative and to request that the Village make the necessary repairs to the water lines or hydrants to make them functional. The Village Board stated they would speak with the Water Department about the matter.

Paul Marcellus inquired about the cancellation of several area festivals. The Board informed him that the Village does not host festivals and that they are done by private entities such as Watkins Glen Promotions, Watkins Glen International and the Italian-American Festival Committee.

### **APPROVAL OF MINUTES**

#### **Minutes for Regular Meeting April 20, 2021**

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on April 20, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### **DEPARTMENT REPORTS**

Trustee Nan Woodworth made the motion to approve the department heads reports. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Water Supervisor Martin Pierce will be returning to work on May 12, 2021, pending release from his physician. Deputy Mayor Louie Perazzini asked that the Streets department clean up the Municipal parking lot behind Jerlando's. Trustee Laurie DeNardo thanked the Streets department for helping with the CDC Franklin St. Clean-up. Trustee Nan Woodworth passed on kudos from a resident regarding a job well done picking up brush.

## VOTING ITEMS

### Increase Part-Time Police Officer Pay Rate

Trustee Laurie DeNardo made the motion to increase the part-time police officer pay rate from \$18/hr. to \$19.70/hr. She then amended her motion so as to increase the part-time police officer pay rate from \$18/hr. to the new hire rate per the union contract, effective on the date of adoption of the Police contract that is currently under negotiations. It was clarified that the part-time officers would in no other way be covered under the Police contract. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Surplus Court Clerk Computer Tower

Trustee Laurie DeNardo made the motion to surplus the Court Clerk's computer tower and recycle per Village policy. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### New Hire – Police Department

Trustee Laurie DeNardo made the motion to hire Alyssah Newell as a Part-time Police Officer for the Watkins Glen Police Department at a rate of \$18/hr. effective May 4, 2021. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Municipal Solutions Agreement for Services

Deputy Mayor Louie Perazzini made the motion to approve the agreement with Municipal Solutions for the Bond Anticipation Note borrowing in conjunction with the water system improvements project. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Award DRI Engineering & Design RFP

Trustee Bob Carson made the motion to award the DRI Engineering and Design RFP to LaBella Associates with a not to exceed amount of \$265,740. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

## CONFERENCE REQUESTS

### STC Regional Planning & Development Board – Virtual Leadership Conference

Trustee Laurie DeNardo made the motion to approve Zoning Board of Appeals members Stacy Gray, Phil Cherry, Roger Hugo and David Hertel, Code Enforcement Officer Darrin Stocum and any other interested Board members to attend the Southern Tier Regional Planning & Development Board's 2021 virtual leadership conference on June 8, 10, 15 & 17, 2021 at a cost of \$25/person. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## AUDIT

### General Audit

Deputy Mayor Louie Perazzini made the motion to approve the general audit dated May 3, 2021 in the following amounts:

General	\$32,923.83	Sewer	\$18,179.51
Electric	\$29,480.32	Water	\$8,140.68
Joint Activity (CVWRF)	\$14,713.42		

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Online Audit

Trustee Nan Woodworth made the motion to approve the online audit to pay the April sales tax payment in the

amount of \$5,012.26. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### Request for Part-Time Investigator

Sergeant Ethan Mosher discussed with the Board his desire to hire a part-time investigator at roughly twenty hours as there are many crimes that the department does not have the resources at this time to give the full attention they need to get them solved.

### Building Safety Inspector Position

The Village has advertised for the building safety inspector position from April 1, 2021 to present and has not received any applications. The Board opted to just have the advertisement remain posted in its current form at this time.

### Sewer Credit Request - 115 South Monroe Street

The Board discussed a sewer credit request from Victoria Mayer for a water leak at the vacant property at 115 South Monroe Street. Superintendent Terry Wilcox met with Ms. Mayer at the 115 South Monroe Street property and confirmed that the meter readings and usage were correct. He also discovered a sump pump in the basement that is illegally connected to our sewer system pumping the water out of the basement. This connection makes her ineligible for any type of sewer credit.

### Village Square Beer Garden Request

Trustee Laurie DeNardo inquired about the request from Ian Conboy, owner of Lucky Hare, to set up a beer garden in the Village Square during the summer months. Trustee Bob Carson will contact him and follow up to get more information regarding days/hours of operation, liability insurance and liquor authority requirements.

## PROJECTS

### Water System Improvement Update

The Board received a water system improvement update from Michael O'Connell and Greg Cummings with Larson Design Group. There were no questions from the Board at this time.

## EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 7:12 pm for Police Department and Parks Department personnel items and one Police Department pending litigation item. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 8:14 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater