



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, NOVEMBER 2, 2021

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Deputy Mayor Louie Perazzini. Present were Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Absent was Mayor Luke Leszyk. Also present was Street Supervisor Kenny Barber and Parks and Event Center Manager Craig Bond. There were four other persons in attendance.

PUBLIC BE HEARD

Jylle Benson-Gauss was present to discuss a zoning issue regarding the establishment of a tattoo business. She was informed that the issue should be resolved with the new zoning updates.

APPROVAL OF MINUTES

Minutes for Regular Meeting October 19, 2021

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on October 19, 2021. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Standard Work Day Resolution for Employees

Trustee Laurie DeNardo made the motion to approve the attached New York State Retirement Standard Work Day Resolution for Employees. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

CDBG Environmental Certifying Officer Designation Resolution

Trustee Nan Woodworth made the motion to approve the following resolution for the CDBG water project grant. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen is a recipient of the Community Development Block Grant (CDBG) funding through the United States Department of Homes and Community Renewal, administered by the New York State Governor's Office for Small Cities; and

WHEREAS, the Village is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to the grant administration:

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the Village of Watkins Glen be hereby designated as the Village's environmental certifying officer for the purpose of signing correspondence and other required documents and forms.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Surplus Equipment – computer hardware/monitors and cell phones

Trustee Laurie DeNardo made the motion to surplus five monitors, four battery backup units, one laptop, two printers, six smart phones, four flip phones, one Windows 8 tablet, two keyboards and four computer towers. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Sewer Credit Request – 112 Seventh Street

Trustee Laurie DeNardo made the motion to approve a six-unit, \$60.00 sewer credit, for John Terry residing at 112 Seventh Street for a cracked water line servicing the refrigerator. This request is in line with the current sewer credit policy. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

RFQ Release - Clute Park Campground Expansion

Trustee Nan Woodworth made the motion to approve the release of a RFQ for engineering services for the potential expansion of the Clute Park Campground by an additional sixty camping sites over three phases. Phase I will add twenty-five sites within the existing leased area as is expected to be completed in the spring/summer of 2022, with Cargill's permission. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Water Department New Hires

Trustee Bob Carson made the motion to approve the Water Department to hire Wade Pike and Scott Stanton as Water Treatment Plant Operator Trainees at a rate of \$15.13/hr. and a start date of November 8, 2021. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the general audit dated October 29, 2021 and November 1, 2021 in the following amounts:

General	\$113,724.88	Sewer	\$1,436.49
Electric	\$21,747.22	Water	\$7,194.13
Joint Activity (CVWRF)	\$11,175.61	DRI Projects	\$7,924.89
Community Center Cap Proj.	\$7,550.71		

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Online Audit

Trustee Nan Woodworth made the motion to approve the online audit to pay the October sales tax in the amount of \$6,728.52. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Electric Rate Increase

The following table was presented to the Board showing the new electrical rate implementation schedule provided by the New York Power Authority. The effective dates are in November of every year, with the rates being reflected in December of that year.

		Current charge	11/01/2021	11/01/2022	11/01/2023
Residential	Usage	\$ 0.03888	\$ 0.04024	\$ 0.04159	\$ 0.04294
		Customer Charge moves from \$2.00 to \$2.25 effective 11/1/2021			
Commercial	Usage	\$ 0.04493	\$ 0.04758	\$ 0.05023	\$ 0.05287
		Customer Charge moves from \$3.00 to \$3.25 effective 11/1/2021			
Industrial	Usage	\$ 0.02998	\$ 0.03100	\$ 0.03202	\$ 0.03304
	Demand	\$ 5.50	\$ 5.67	\$ 5.84	\$ 6.00
Walmart	Usage	\$ 0.04881	\$ 0.05064	\$ 0.05247	\$ 0.05429
	Demand	\$ 5.50	\$ 5.67	\$ 5.84	\$ 6.00
Cargill	Usage	\$ 0.01562	\$ 0.01627	\$ 0.01692	\$ 0.01756
	Demand	\$ 7.50	\$ 7.67	\$ 7.84	\$ 8.00
Security lights	175W	\$ 5.11	\$ 5.50	\$ 5.88	\$ 6.26
	250W	\$ 8.14	\$ 8.75	\$ 9.36	\$ 9.97
	400W	\$ 11.17	\$ 12.17	\$ 13.17	\$ 14.16

Fall Leaf Pickup

Leaf pickup is expected to start Monday, November 8, 2021.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 6:36 pm for a Superintendent of Public Works financial matter, a Parks and Event Center Manager financial matter, a Police Department Temporary On-Call Position benefits matter and a liability insurance driver's schedule personnel matter. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

RE-ENTER PUBLIC SESSION

Trustee Nan Woodworth made the motion to exit executive session and re-enter into public session at 7:24 pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the Superintendent of Public Works Terry Wilcox a one-time allowance to buy back an additional eighty hours of vacation due to staff shortage. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo then made the motion to increase the salary of Parks and Event Center Manager Craig Bond from \$60,000/yr. to \$62,000/yr. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:25 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater
Treasurer