



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, NOVEMBER 16, 2021

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Absent was Superintendent Terry Wilcox. Also present were Parks and Event Center Manager Craig Bond, Police Sergeant Ethan Mosher, Electric Supervisor Minard LaFever and Code Enforcement Officer Darrin Stocum. There were three other persons in attendance.

PUBLIC HEARING

Proposed Local Law to Amend Section 4.11 of the Zoning Law

Trustee Nan Woodworth made the motion to open the public hearing at 6:01pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The Village Board then reviewed and completed the SEQR that pertains to the proposed Zoning Law amendment. Trustee Laurie DeNardo made the motion to declare the SEQR as a Type I, negative declaration. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The public hearing was left open.

PUBLIC BE HEARD

There were no public concerns.

APPROVAL OF MINUTES

Minutes for Regular Meeting November 2, 2021

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on November 2, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson

Nays: none

Abstain: Mayor Luke Leszyk Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Clute Park Redevelopment EPF-164109 Contract Extension

Trustee Laurie DeNardo made the motion to approve Mayor Luke Leszyk to sign a letter to the New York State Office of Parks and Recreation requesting an extension for the EPF-164109 contract due to delays in materials and supplies as a result of the ongoing COVID-19 pandemic delaying the completion of the Park project. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Hunt Engineers – Water Treatment Plant & Distribution System Operations Agreement](#)

Trustee Laurie DeNardo made the motion to approve the amendment to the Hunt Engineers agreement for the water treatment plant and distribution system operations. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Tree Removal Request – 410-412 S. Franklin Street](#)

Trustee Bob Carson made the motion to approve a tree removal request from Ryan and Kelly VanHorn, owners of the Holy Cow Market & Deli located at 410-412 S. Franklin Street. The two trees in question are located within the Village right-of-way. The owners requested that the trees be removed because of the damage to the sidewalk and driveway in front of their establishment. Trustee Laurie DeNardo and Trustee Nan Woodworth stated that if the trees are removed, they would like to have them replaced with new ones. Electric Supervisor Minard LaFever stated that they had informed him that they would like to have new ones planted in this general location. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Parks Department New Seasonal Hires](#)

Trustee Laurie DeNardo made the motion to approve the hire of Parks Department Temporary Seasonal laborers David Boyle, Chelsea Mitchell, Chloe Phenes, Teagan Lampman, Jamie DeJong, Aislinn Klemann, Anya Simpson and Benjamin Wade at a rate of \$14.00/hr. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Electric Truck Purchase](#)

Trustee Bob Carson made the motion to approve the Electric Department to purchase a 2021 5500 Silverado crew cab with a 12' landscape dump bed and a v-plow at a cost of \$87,994.00. Trustee Laurie DeNardo seconded the motion. Discussion followed. The Board requested further information and would like to look into the possibility of adding it to our lease program instead of outright purchasing the vehicle. The Board then voted on the motion and all were opposed. Motion Failed. The matter was tabled.

[CONFERENCE REQUESTS](#)

[MEUA – 2021 Engineering Workshop](#)

Deputy Mayor Louie Perazzini made the motion for two Electric Department Employees to attend the MEUA Engineering Workshop on December 14 & 15, 2021 at the Embassy Suites by Hilton Syracuse Destiny USA, in Syracuse, NY at a cost of \$160.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[NYCOM Planning and Zoning Webinars](#)

Trustee Laurie DeNardo made the motion for Village Planning/Zoning/ Board officials to attend any of the four NYCOM planning and zoning webinars on December 7, 9, 14 and 16, 2021 at a cost of \$30.00 per person per webinar. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[AUDIT](#)

[General Audit](#)

Deputy Mayor Louie Perazzini made the motion to approve the general audit dated November 15, 2021 in the following amounts:

General	\$302,793.55	Sewer	\$124,142.52
Electric	\$52,614.75	Water	\$37,162.16
Joint Activity (CVWRF)	\$44,752.87	DRI Projects	\$13,889.50
Water Improvements	\$80,371.98		

Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Online Audit

Trustee Nan Woodworth made the motion to approve the online audit to pay the October fines and fees payment to the State Comptroller in the amount of \$4,444.00. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Ribbon Cutting Ceremony – Clute Memorial Park Ice-Skating Rink

A ribbon cutting ceremony will be held at the Clute Park Memorial Park Ice-Skating Rink on Saturday, November 27, 2021 at 11am, with public skating from 11am to 7pm and a tree lighting ceremony at 5pm. All are welcome to attend.

Christmas Decorations

The Board discussed the Christmas decorations and garlands for Franklin Street. The Electric Department will work on making sure all of the GFI switches are turned on and the lights are active. Trustee Nan Woodworth will meet with the Electric Department to work on the snowflakes.

Village Court Audit

The Mayor informed the Board that the Village has received a draft audit for the Village Court. It appears that there will be a roughly \$400 deficit in the Court books that will need to be addressed.

Zoning Law Update

There will be a public input meeting on December 1, 2021 at 5:30 pm at the Community Center to discuss the proposed zoning law updates.

PUBLIC HEARING

Proposed Local Law to Amend Section 4.11 of the Zoning Law revisited

Trustee Laurie DeNardo made the motion to close the public hearing at 6:41 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to adopt the proposed amendment to the zoning law as presented below. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

A local law to amend Local Law No. 4 of 2016, relating to the Zoning Code of the village of Watkins Glen, New York.

Section 1. This Local Law is enacted pursuant to the Village Law of the State of New York and the Municipal Home Rule Law of the State of New York.

Section 2. The purpose of this Local Law is to amend Local Law No. 4 of 2016, to allow for multi-unit dwellings in the CB (Central Business) Zoning District.

Section 3. Local Law No. 4 of 2016, Section 4.11 is hereby amended as follows:

4.11 Use Regulation Table

- A. Allow for multi-unit dwellings in the CB (Central Business) Zoning District. With legend designation of “X” signifying the use of Permitted in Existing Structure, Site plan for Demolition/Expansion of Existing Structure, or change to the façade of a building.

Section 4. The Village Planning Board has evaluated the following issues:

- A. Whether such change is consistent with the aims and principles embodied in the law as to the particular districts concerned.
- B. Which areas, land uses, buildings and establishments in the Village will be directly affected by such change and in what way they will be affected.
- C. The indirect implications of such change and its effect on other regulations.

Section 5. The Planning Board provides the following commentary on this proposed local law:

- A. The Planning Board is in favor of this change.
- B. There are other neighboring multi-unit residences
- C. This will be a continued pre-existing use.
- D. It will allow a current restoration project to proceed.
- E. It is in line with the proposed, new zoning code, soon to be adopted

Section 6. This Local Law shall take effect immediately upon filing with the New York Department of State.

EXECUTIVE SESSION

There were no items for executive session.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 6:41 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater
Treasurer