

**REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD TUESDAY, MAY 21, 2019**

**PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk who led the assembled in the pledge of allegiance. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Nan Woodworth, Sergeant Brandon Matthews, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present were Water Supervisor Martin Pierce, Park Manager Michelle Hyde and Street Supervisor Kenny Barber. Absent was Superintendent of Public Works Terry Wilcox. There were approximately ten other persons in attendance.

**PUBLIC BE HEARD**

**Hometown Heroes Banner Program Committee**

Members of the Hometown Heroes Banner Program Committee were present to request permission to utilize poles other than on Decatur Street for the Hometown Heroes banners. The demand for banners has been greater than expected. They have sixty-two already ordered and nine more pending. The Board was in favor of allowing them to utilize other streets and coordinate with Minard LaFever on what poles are available.

**Julie Liu – House of Hong Sewer**

The matter was cancelled; Julie Liu was not able to be in attendance.

**APPROVAL OF MINUTES**

**Minutes for Regular Meeting May 7, 2019**

Trustee Anthony Fraboni made the motion to approve the minutes for the regular Board of Trustees meeting held on May 7, 2019. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Trustee Anthony Fraboni, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo

Nays: None

Abstain: Trustee Nan Woodworth      Motion Carried.

**REPORTS**

**Parks Report; Streets Report; Code Report; Water Report; Sewer Report; Electric Report; Superintendent Report; Police Report; Treasurer's Report**

Trustee Laurie DeNardo made the motion to approve the Department Heads' reports as presented. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**VOTING ITEMS**

**Sewer Credit Request – 500 N Porter St**

Trustee Laurie DeNardo made the motion to approve a sewer credit request for Nicole Jilson, owner of 500 N Porter Street, for a malfunctioning boiler in the amount twelve units, or \$99.60. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**Watkins Glen Central School District – Water and Sewer Credit Request**

Gayle Sedlack, Business Manager for the Watkins Glen Central School District submitted a letter for Board review requesting water and sewer credit because of a pump that was left running and allowed an enormous amount of water to flood the pool and basement area. It has been calculated that the flooding resulted in the use of approximately 330,000 gallons, or a sewer cost of \$3652 and a water cost of \$1,980. Discussion revolved around whether or not to give some credit towards the water even though there is no policy in place to allow for water credits and whether a

sewer credit was permissible under our current credit policies as it is unknown as to where the Watkins Glen Fire Department pumped the excess water. The matter was tabled.

#### [Watkins Glen Promotions – Grand Prix Festival and Cardboard Boat Regatta](#)

Trustee Laurie DeNardo made the motion to approve the request to hold the annual Grand Prix Festival on Friday, September 6, 2019 along Franklin Street and West Fourth Street in the Village of Watkins Glen. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to approve the request to hold the annual Cardboard Boat Regatta on Saturday, June 15, 2019 being held at the Schuyler County Pier and Lakefront. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Resolution – Opposing the Legalization of Recreational Marijuana in NYS](#)

The matter was tabled.

#### [HFPTCC Renewal](#)

Trustee Nan Woodworth made the motion for the Mayor to sign the historic fixed price TCC extension request for a one-year period. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [CDBG \(Water System Study\) – Request for Funds](#)

Trustee Laurie DeNardo made the motion to approve the request of funds from the Community Development Block Grant for the water system study with the entire Village match of \$2,500 being deducted from the draw request to pay the MRB Group invoice #30319 in the amount of \$5,7500. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [State Park Water & Sewer Billing](#)

Treasurer Rhonda Slater informed the Board that the billing clerk erroneously inactivated accounts C1000, C1230, C1240 and C1250 in January instead of just inactivating the meters for these locations at the State Park. This resulted in the non-billing of the rental charges for the months of January 2019 – May 2019. The total unbilled amounts are \$46.25 for water and \$232.50 for sewer. Being that it was the fault of the Village Office and no consumption was used, it is the recommendation to the Board to waive the billings for this timeframe. Deputy Mayor Louie Perazzini made the motion to waive the bills to the Watkins Glen State Park. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Julie Sissel - Concerts in the Park](#)

Trustee Nan Woodworth made the motion to approve the Watkins Glen Concerts in the Park events on Tuesday evenings for July and August and to waive the pavilion rental fees. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [CONFERENCE REQUESTS](#)

##### [Sustainable Utility Management of Rural and Small Systems Workshop](#)

Trustee Laurie DeNardo made the motion for Trustee Nan Woodworth and Water Supervisor Martin Pierce to attend the aforementioned workshop on Jun 7, 2019 at no cost to the Village. The training will provide Supervisor Martin Pierce with necessary training credits. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [AUDIT](#)

##### [General Audit](#)

Trustee Laurie DeNardo made the motion to approve the regular audit with the Employees Trust health insurance payment in the following amounts. Trustee Nan Woodworth seconded the motion.

General	\$35,469.30	Sewer	\$6,603.45
Electric	\$109,011.94	Water	\$46,886.17
Rte 14/ Madison Ave Project	\$7.90	CDBG Water Study	\$5,750.00
SCADA Upgrades	\$5,975.50	Padua Tank Project	\$357.50
JWWTP Project	\$13,537.50		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

### JPC Audit

Trustee Anthony Fraboni made the motion to approve the JPC audit in the amount of \$1,264,566.25. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### BOARD CONCERNS

#### Streets Brush Pile

The Village Board discussed the abuse of the brush pile down at Clute Park by various contractors depositing oversized logs and construction debris. The Village instructed Park Manager Michelle Hyde to install signage and a security camera for now and the Village will come up with a new policy for the brush dump to better regulate its use and to possibly set up some type of application and annual fee schedule for its use.

#### Procurement Policy Update

Trustee Anthony Fraboni made the motion to change the procurement limit from \$500 to \$1,000 as the threshold for needing a material requisition and purchase order. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Village Court Records

Judge Steven Decker and Acting Justice Bill Kennedy submitted written notification to the Board that the court books are available for audit.

#### Resignation – ZBA Chairman Robert Lee

Trustee Anthony Fraboni made the motion to accept the resignation of Robert Lee as member and chairman of the Zoning Board of Appeals effective May 20, 2019. Deputy Mayor Louie Perazzini seconded the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth then made the motion to approve the Mayoral Appointment of Sue Olevnik to the Zoning Board of Appeals effective immediately. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Schuyler County Youth Bureau – Summer Youth Employment Program

Village Clerk Lonnie Childs briefly shared with the Village Board that there may be some summer youth employment opportunities for the Village to partake in to help in the Village Office or in the Streets Department, depending on the type of work required and the work restrictions that the youth may have.

#### Cell Phone Stipend – Supervisor of Village Streets

The matter was tabled for verification of rate of reimbursement.

#### 2020 Census – New Construction Program

The Board discussed the voluntary enrollment of the New Construction Program that the 2020 Census Bureau is requesting. The program would allow for the Village of Watkins Glen to update the Bureau with residential construction in progress during or after March 1, 2018 through the completion date of April 1, 2020. Should the Village choose to opt into the program, it must do so by June 14, 2019.

### Regional Economic Strategic Plan Committee Updates

Trustee Nan Woodworth updated the Board on the aforementioned committee and stated that there will be two upcoming public meetings to discuss their progress and they will be extending their survey as people complained about the online program not working correctly.

### DOT Paving Project – Route 14

Trustee Laurie DeNardo shared a request from the NYS DOT to have traffic rerouted onto Decatur Street while Route 14 is being paved. Sergeant Brandon Mathews expressed his concern regarding man power to re-route traffic, but he will review the request.

### EXECUTIVE SESSION

Trustee Anthony Fraboni made the motion to exit public session and enter executive session at 7:11pm for two personnel matters. Trustee Laurie DeNardo seconded the motion and all were in favor. Motion Carried.

### RE-ENTER PUBLIC SESSION

Trustee Nan Woodworth made the motion to exit executive session and re-enter public session at 7:58pm. Deputy Mayor Louie Perazzini seconded the motion and all were in favor. Motion Carried.

### Personnel Matters

Trustee Anthony Fraboni made the motion to appoint Brittany Miller to full time temporary police officer with benefits for 89 days starting June 12, 2019. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to approve the Mayoral appointment of Catrina Decker as Village Court Clerk. Deputy Mayor Louie Perazzini seconded the motion. Discussion followed. Mayor Luke Leszyk stated the Judge Steven Decker received approval for Catrina Decker to be appointed as Village Court Clerk by the Office of Court Administration's Judge Coccoma. Trustee Laurie DeNardo stated that it is not a personal decision against the appointee, but she feels it is not in the best interest of the Village and will vote against the motion. Trustee Nan Woodworth stated that based on judicial ethical advice she received she would have to vote against the motion.

The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni

Nays: Trustee Laurie DeNardo, Trustee Nan Woodworth

Abstains: None Motion Carried.

### ADJOURNMENT

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn the meeting at 8:08pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.  
Respectively Submitted,

Rhonda E Slater