



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, FEBRUARY 1, 2022

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:02 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Electric Supervisor Minard LaFever, Code Enforcement Officer Darrin Stocum and Parks and Event Center Manager Craig Bond. The meeting was held via ZOOM online video conferencing in compliance with NYS Governor Hochul's Executive Order 11. There were approximately seven other persons in attendance.

MAYORAL APPOINTMENTS

Trustee Nan Woodworth made the motion to approve the following Mayoral appointment renewals for expiring terms ending 03/31/2022 to their prospective boards:

Thomas Fitzgerald – Planning Board 4/1/22 thru 3/31/27

Sue Olevnik – Zoning Board of Appeals 4/1/22 thru 3/31/27

Thomas Hoy – Watkins Glen Housing Authority 4/1/22 thru 3/31/27

Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

PUBLIC BE HEARD

There were no public concerns.

APPROVAL OF MINUTES

Minutes for Regular Meeting January 18, 2022

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on January 18, 2022. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Deputy Mayor Louie Perazzini made the motion to approve the department heads reports. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

New Hires

Full-Time Laborer, Parks Department

Deputy Mayor Louie Perazzini made the motion to hire Nicholas Lupo as the full-time laborer for the Parks Department at a rate of \$14.36/hr. starting February 7, 2022. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Part-Time Clerk, Parks Department

Trustee Bob Carson made the motion to hire Alissa Snyder as the part-time clerk for the Parks Department at a rate of \$14.00/hr. starting February 7, 2022. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Police Department Lateral Transfers Job Posting

Trustee Laurie DeNardo made the motion for the Police Department to post on social media that they are accepting

Police Department Lateral Transfers. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WGI Promotional Banners Request

Trustee Laurie DeNardo made the motion to approve a request from Watkins Glen International to hang their promotional banners for longer than the two-week period as outlined in the Banners Policy. Trustee Nan Woodworth seconded the motion. The Board discussed the request and determined that there was not enough information provided to make a decision. The Board then voted on the motion and all were opposed. The matter was tabled to the next Board meeting. Motion Failed.

Seneca7 Relay Event Application

Trustee Laurie DeNardo made the motion in support of the Seneca7 Relay DOT Application for the event to be held April 24, 2022 along the NYSDOT state highways in the Village of Watkins Glen. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Dedication of Matching Funds for EDA Grant

Trustee Bob Carson made the motion to approve the Mayor to sign and send the following letter dedicating matching funds for the Economic Development Administration Grant that is being submitted to aid in the proposed boat launch area upgrades and repairs to the Clute Park lift station. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The Village of Watkins Glen Board of Trustees is supportive of Schuyler County's Waterfront Tourism Infrastructure Improvement application for the US Economic Administration (EDA) Funding through the American Reuse Plan Act Travel, Tourism and Outdoor Recreation Program.

The Village of Watkins Glen Board of Trustees would like to dedicate matching funds, up to the amount of \$625,000, to the project from the previously secured funding from the Drinking Water State Revolving Fund (DWSRF).

Please accept this letter of support as commitment for the matching funds. Thank you so much for your time and consideration.

Unpaid Taxes Resolution

Trustee Bob Carson made the motion to approve the following resolution regarding the 2021 unpaid taxes. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the following is an account of the unpaid taxes as of February 1, 2022 for the 2021-2022 tax year of the Village of Watkins Glen:

2021 UNPAID TAXES as of February 1, 2022

<u>PARCEL #</u>	<u>OWNER</u>	<u>ADDRESS</u>	<u>TOTAL DUE</u>
64.08-4-18	Dorothy Asbury	64 Salt Point Rd	\$115.51
65.09-4-31	Gregory E Harding	206 N Decatur St	\$1,454.71
65.09-5-3	Deborah S Bagley	107 N Glen Ave	\$749.90
65.09-5-30	John Chesebrough	208 N Monroe St	\$661.78
65.09-7-13	John / Mary / Mike Margreno	204 Second St	\$882.05
65.09-7-14	John / Mary / Mike Margreno	202 Second St	\$1,014.21
65.09-7-16	John, Mary, Mike Margreno	100 N Decatur St	\$2,732.23
65.13-10-30.1	Jonathan D Smith	E Third St	\$36.21
65.13-5-6	Charles D Rumsmoke	110 Seventh St	\$1,014.21
65.13-6-20	Laura Strawser-Sonner	Ninth St	\$1,146.36

65.13-6-46	Laura Strawser-Sonner	807 N Porter St	\$27.46
65.13-6-6	Kenneth A Seaman	105 E Eighth St	\$705.81
65.13-7-14	Shoreline & Home Dev LLC	145 S Monroe St	\$18.64
65.13-7-17	Terry L Hanville	135 S Monroe St	\$970.12
65.13-7-30	Shoreline & Home Dev LLC	148 S Monroe St	\$2,952.43
65.13-8-13	Christopher K Turner	104 Lakeview Ave	\$1,481.16
65.14-1-27	John/Mary/Mike Margreno	805 Magee St	\$1,357.76
65.14-1-42	Robert D Phenes	310 Ninth St	\$2,115.48
65.14-1-62	Jesse C Schubmehl	307 Seventh St	\$1,031.78
65.14-2-2	Donna M Colunio	904 Magee St	\$1,234.42
65.14-2-9	Jacqueline M Meehan	1007 Magee St	\$1,216.85
65.17-3-18	Christopher S Scholz	107 Durland Ave	\$1,384.22
65.17-4-29	Brent W Eva	422 S Franklin St	\$1,304.91
65.17-6-24	Edward L Pike	115 Eleventh St	\$1,542.83
65.17-6-26	Edward Worth	203 S Decatur St	\$1,155.11
65.18-1-21.1	Melanie A Caslin	209 Clarence St	\$2,150.69
65.18-1-26	Thomas R Santobianco	200 Twelfth St	\$1,040.60
65.45-1-10	Wildflower 301 LLC	111 N Franklin St	\$2,899.59
65.45-1-5	Wildflower 301 LLC	N Franklin St	\$793.93
65.45-1-6	Wildflower 301 LLC	110 Madison Ave	\$926.09
65.45-1-8	Wildflower 301 LLC	109 N Franklin St	\$3,727.72
65.53-2-12	Alice Hill	309 Madison Ave	\$27.46
65.53-3-20	Wildflower 301, LLC	301 N Franklin St	\$2,335.76
65.53-3-21	Wildflower 301, LLC	223 N Franklin St	\$2,238.81
65.53-3-29	Franklin Street Cafe 301	205-207 N Franklin St	\$2,555.97
65.62-1-8	Irrv. Trust 12/28/2015 Poteat	105 W Eighth St	\$1,163.94
65.62-1-9	Irrv. Trust 12/28/2015 Poteat	715 Franklin St	\$1,763.04

NOW, THEREFORE, BE IT RESOLVED, that this Board having compared this account of unpaid back taxes totaling \$49,929.75 due on the 2021-2022 warrant hereby authorize the Village Clerk to advertise said properties for tax certificate sale and add the cost of said advertising equally to the properties listed above.

[Zoning Law Fee Schedule Resolution](#)

Trustee Laurie DeNardo made the motion to approve the following resolution establishing the fee schedule for the new zoning law. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen has adopted Local Law 1 of 2022 Zoning Law to supersede and replace Zoning Local Law #4 of 2016 and any amendments thereto; and

WHEREAS, Local Law 1 of 2022 Zoning Law requires a schedule of fees for all permits and applications to be set by resolution of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Watkins Glen Board of Trustees does hereby set the schedule of fees for all permits and applications as follows:

BUILDING AND DEMOLITION PERMIT FEES			
COST OF PROJECT	PERMIT FEE	ADDED COST PER	EACH ADDITIONAL OR PART OF
\$0 to \$2,000.00	\$45.00		
\$2,000.00 to \$25,000.00	\$45.00 for 1st \$2,000.00	\$3.00	\$1,000.00
\$25,001.00 to \$50,000.00	\$180.00 for 1st \$25,000.00	\$3.00	\$1,000.00
\$50,001.00 to \$100,000.00	\$360.00 for 1st \$50,000.00	\$3.00	\$1,000.00
\$100,001.00 to \$500,000.00	\$480.00 for 1st \$100,000.00	\$4.00	\$2,000.00
\$500,001.00 to \$1 million	\$1,120.00 for first \$500,000.00	\$4.00	\$2,000.00
\$1 million, 1.00 to \$5 million	\$2,275.00 for 1st \$1 million	\$4.00	\$2,000.00
\$5 million, 1.00 to \$50 million	\$10,850.00 for 1st \$5 million	\$5.00	\$5,000.00
\$50 million, 1.00 to \$100 million	\$30,100.00 for 1st \$50 million	\$5.00	\$5,000.00
\$100 million, 1.00 to \$500 million	\$51,450.00 for 1st \$100 million	\$5.00	\$5,000.00
Expired Permit Extension (Only for projects under \$500,000)	(Original fee) X (% of work remaining) \$45 Minimum		

BUILDING SAFETY INSPECTION FEES			
TYPE OF DWELLING	INSPECTION FEE	COST PER EACH ADDITIONAL VISIT	
Areas of Public Assembly	\$60.00 <i>*includes one follow-up visit</i>	\$40.00	
Multi-unit Dwellings	\$60.00 + \$10.00 for each unit over three [3]	\$40.00 (per unit)	
Businesses	\$50.00 - Small (under 1,000 sqft.) \$100.00 - Medium (between 1,001 - 2,499 sqft.) \$150.00 - Large (over 2,500 sqft.) <i>* includes one follow-up visit</i>	\$40.00	

ZONING APPLICATION FEES			
TYPE	COST		
Planning Board Site Plan Review	Minor: \$150.00	Major: \$200.00	
Planning Board Special Use Permit	\$100.00		
Planning Board Special Use Permit/Short Term Rental Application	\$500.00		
Request for Planning Board Approval Extension	\$50.00		
Zoning Board of Appeals Variance Request	\$100.00		
Local Waterfront Consistency Review	\$50.00		
Floodplain Development Permit	\$50.00		
Consultant Fees if required	Based on Consultant's Actual Cost		

CONFERENCE REQUESTS

W2O Water Operator Training – Wade Pike

Deputy Mayor Louie Perazzini made the motion for Water Treatment Plant Operator Trainee Wade Pike to attend the W2O Water Operator Training courses in Cortland NY March 7-17, 2022 for the Grade II-A WTP certification course at a cost of \$1,000.00, April 4-8, 2022 for the Grade C Water Distribution Operator Certification Course at a cost of \$575.00 and May 9-13, 2022 for the Grade D Water Distribution Operator Certification Course at a cost of \$550.00. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the general audit dated January 31, 2022 in the following amounts:

General	\$49,500.68	Sewer	\$4,448.21
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Electric	\$33,660.37	Water	\$47,468.15
Joint Activity (CVWRF)	\$8,723.96	DRI Projects	\$34,531.53
Water Improvements	\$16,130.16		

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to approve the online audit for the USDA loan payment in the amount of \$12,031.25. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Resignation Letters

The Board accepted the resignation of Full-Time Temporary Police Officer Alyssah Newell, effective February 4, 2022 and Water Treatment Plant Operator Trainee Scott Stanton, effective February 11, 2022.

Short-Term Rental Application Process

The Board briefly discussed the short-term rental application process and the need to amend the newly adopted Local Law #1 of 2022.

DRI Update

Trustee Laurie DeNardo gave the Board and public a quick overview of all the Downtown Revitalization Initiative Projects that have either been completed or are a work in progress.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 7:02 pm for one Police Department pending litigation/personnel employment item. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

RE-ENTER PUBLIC SESSION

Trustee Nan Woodworth made the motion to exit executive session and re-enter public session at 7:27. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Deputy Mayor Louie Perazzini made the motion to adopt the following resolutions. Trustee Laurie DeNardo seconded the motion. Discussion followed with Village Attorney Daniel Rubin giving a brief summary. The Board then voted on the motion and all were in favor. Motion Carried.

BE IT RESOLVED, by the VILLAGE OF WATKINS GLEN that the resignation of Brandon Matthews, tendered on January 27, 2022 and retroactively effective as of December 20, 2021 is hereby approved; and

BE IT RESOLVED, by the VILLAGE OF WATKINS GLEN that the Separation Agreement between the Village of Watkins Glen and Brandon Matthews, dated January 27, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, by the VILLAGE OF WATKINS GLEN that Deputy Mayor Louis Perazzini is authorized to execute the same; and

BE IT RESOLVED, by the VILLAGE OF WATKINS GLEN the Settlement Agreements, dated January 27, 2022, between the Village of Watkins Glen, Mayor Luke Leszyk and Brandon

Matthews et al., related to a lawsuit commenced on or about May 25, 2020 and the payment of money contained therein are hereby approved; and

BE IT FURTHER RESOLVED, by the VILLAGE OF WATKINS GLEN that Deputy Mayor Louis Perazzini is authorized to execute the same.

ADJOURN

With no further business to come before the Board, Trustee Nan Woodworth made the motion to adjourn at 7:33 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater