



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MARCH 15, 2022

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Bob Carson, Trustee Laurie DeNardo, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Code Enforcement Officer Darrin Stocum, Parks and Event Center Manager Craig Bond, Sergeant-In-Charge Ethan Mosher, Electric Supervisor Minard LaFever and Water Supervisor Meghan Fox. Absent were Trustee Nan Woodworth and Superintendent Terry Wilcox. There were eleven other persons in attendance.

### PUBLIC HEARING

#### Proposed Local Law to amend Zoning Local Law #1 of 2022

Deputy Mayor Louie Perazzini made the motion to open the public hearing at 6:00pm on amendments to Local Law #1 of 2022, amending the short-term rental section 23.17 that addresses the application process and defines the maximum occupancy. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried. There were no questions from the public. The public hearing was left open.

### MAYORAL APPOINTMENTS

Trustee Laurie DeNardo made the motion to approve the Mayoral Appointment of Phil Bond to the Planning Board effective April 1, 2022 to fill the vacancy created by the resignation of Jenna Tormey. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### PUBLIC BE HEARD

Nick Kelly was present to express his desire that the Village look into other options for the online utility payment program, specifically to find a service that would not require convenience fees. He also voiced his opinion on the treatment he received by office staff and his desire to have the Village Board address his concerns.

Nicole Hallenbeck requested that the Board reconsider the cap on the short-term rental permits and allow all applicants to receive permits as there are only an additional eight permits over the current limit of 84. The Board informed her that they were following the rules set forth in the Local Law.

January Brown was present to discuss the Matthews lawsuit and asked the Board several questions. Mayor Luke Leszyk responded to her inquiry with a written response provide by the Village Attorney. Danielle Matthews spoke up with a rebuttal regarding the original settlement request. Discussion followed. The mayor closed the discussion by stating that this was not a court of law and no further discussion would be permitted.

### APPROVAL OF MINUTES

#### Minutes for Regular Meeting March 1, 2022

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Regular Board of Trustees meeting held on March 1, 2022. Trustee Bob Carson seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Bob Carson

Nays: None

Abstain: Trustee Laurie DeNardo

Absent: Trustee Nan Woodworth      Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## VOTING ITEMS

### New Hires - Parks Temporary Seasonal Employees

Deputy Mayor Louie Perazzini made the motion to hire Macy Fitzgerald, Matthew Sandritter and Michael Hourihan at \$14.00/hr. as seasonal employees for the Parks Department starting March 28, 2022. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Street Sweeper Rental

Deputy Mayor Louie Perazzini made the motion to approve the J & J Equipment contract for rental of the street sweeper from Jun 6 – 24, 2022 at a cost of \$8,150.00. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Clute Park Concession Stand RFP

Trustee Laurie DeNardo made the motion for the Parks Department to put out an RFP to be the operator of the Clute Park Concession Stand for the 2022 season. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Watkins Glen Central School District – REVISED SRO MOA

Deputy Mayor Louie Perazzini made the motion to approve and have the mayor sign the following revised memorandum of agreement between the Village and the Watkins Glen Central School District for the provision of School Resource Officers. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

This is to confirm the understanding that the Watkins Glen Central School District will enter into an agreement with the Village of Watkins Glen Police Department, for purposes of providing two (2) on-site School Resource Officers commencing with the 2022-2023 school year. The Village of Watkins Glen Police Department and the Watkins Glen Central School District enter into this agreement for a four (4) year period with the term to be the 2022-2023 school year through and including the 2025-2026 school year.

#### DESCRIPTION OF ACTIVITIES:

- The District shall be provided with highly visible School Resource Officer presence in the school buildings during the instructional day for the 2022-2023 through 2025-2026 school years.
- School Resource Officers shall be familiar with and abide by all School Board Policies, as well as the Code of Conduct and Disciplinary Procedures of the District.
- School Resource Officers shall work with the administrators of the district, establishing and operating such programs and activities as may be consistent with the intent of the School Resource Officer Program.
- At the request of Administration or the District's designee, School Resource Officers shall attend specific extra-curricular activities of the school, including but not limited to athletic events and school sponsored dances, assisting with crowd and vehicle control, if necessary. Invoicing for the additional hours shall include a description of activity as well as date and time parameters.
- School Resource Officers shall provide assistance in conducting routine searches of students or lockers when appropriate, or when requested by the principal or designee.
- School Resource Officers shall file appropriate case reports according to established police department directives as well as protect school staff and students from violations of the law.
- School Resource Officers shall perform other duties as assigned by Administrators or Superior Officer, as necessary.
- Billable hours shall reflect only on campus hours or at a school sponsored event. The School District shall not be responsible for time spent on matters unrelated to school business.

- Annually, a certificate of insurance shall be provided to the District naming Watkins Glen Central School District as additional insured.

**RESPONSIBILITY OF SCHOOL DISTRICT:**

- The District shall provide office space equipped with the necessary technology tools for the Resource Officers to accomplish the duties set forth.

**REIMBURSEMENT FOR SERVICES:**

- Reimbursement for services rendered by the Village of Watkins Glen Police Department shall not exceed the category sub-totals as provided below for each year of this agreement. The following represents the total maximum funds to be paid annually:

School Resource Officer Year 1 - 2022-2023: \$30,483 each for total of \$60,966

School Resource Officer Year 2 - 2023-2024: \$31,401 each for total of \$62,802

School Resource Officer Year 3 - 2024-2025: \$32,346 each for total of \$64,692

School Resource Officer Year 4 - 2025-2026: \$33,318 each for total of \$66,636

- Extra Duty Hours (to be performed on as needed basis) maximum of \$7,000 annually
- Personal Equipment budget not to exceed \$2,000 annually
- Materials/Supplies budget not to exceed \$5,000 annually

Upon receipt of an invoice, payment will be processed on or about the twentieth of each month.

This agreement may be terminated by either party upon thirty (30) days prior notification.

[Teamsters MOA to Add Street Department “Working Foreman” Position](#)

Trustee Bob Carson made the motion to approve the following MOA with the Teamsters union to add a “working foreman” position to the current contract and to designate Scott Taylor to this position effective February 22, 2022. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The following sets forth the terms established by this Memorandum of Agreement by and between Teamsters Local Union 118 (“Union”) and the Village of Watkins Glen, New York, (“Village”), collectively described as “the parties”, to amend the June 1, 2020 through May 31, 2024 collective bargaining agreement (“CBA”):

WHEREAS, the Village and the Union recognize the need to establish a Street Department “Working Foreman” to allow for efficient operations of the Village of Watkins Glen Street Department; and,

WHEREAS, the “Working Foreman” will continue to function as an MEO but will direct the work of the Street Department during any short or long-term absence of the Supervisor of Village Streets; and,

WHEREAS, the “Working Foreman” will not be authorized or permitted to perform traditional management tasks such as hire, fire, discipline; and,

WHEREAS, the “Working Foreman” will continue to be a member of the Union Bargaining Unit and will continue to work as an MEO; and,

WHEREAS, Article 7.1 of the current Collective Bargaining Agreement between the Village and the Union does not currently have a Street Department “Working Foreman” position established; and,

WHEREAS, The Parties desire to establish a “Working Foreman” position; and,

WHEREAS, The Parties agree the Village shall appoint a qualified MEO to serve as the “Working Foreman” and the Union does not object to the Village’s request to establish a “Working Foreman” position

NOW THEREFORE BE IT RESOLVED THAT, the Parties agree to amend Article 7.1 of the current CBA as follows:

- Street Department Working Foreman position shall be established
- Working Foreman rate of pay shall be \$1.00/hour above the established full rate MEO wage.
- Working Forman shall receive the \$1.00/hour an hour increase for all hours worked for the Village.

#### [Resolution to Transfer Monies to Joint Activity Reserve Account](#)

Deputy Mayor Louie Perazzini made the motion to approve the following resolution. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Montour Falls and the Village of Watkins Glen have entered into an inter-municipal agreement; and

WHEREAS, the Intermunicipal Agreement requires that monies be placed in a reserve account for the purposes of renewal and/or replacement of short-lived capital assets;

BE IT RESOLVED, that the Village of Watkins Glen Treasurer be authorized to increase account JT.0231.000 Capital Reserves and decrease account JT.0201.000 General Savings by \$188,000, respectively.

#### [Resolution to Transfer Monies to Water Savings Account](#)

Deputy Mayor Louie Perazzini made the motion to approve the following resolution. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen is desirous that monies be placed in a savings account for the purposes of renewal and/or replacement of short-lived capital assets; and

WHEREAS, the Village of Watkins Glen budgeted \$20,000 in the 2021-2022 for the transfer to the savings account under expense account FF.9950.000

BE IT RESOLVED, that the Village of Watkins Glen Treasurer be authorized to increase account FF.0201.300 Water Savings and decrease account FF.0201.000 General Savings by \$20,000, respectively.

#### [Budget Amendment Resolution - Skate Purchase](#)

Trustee Laurie DeNardo made the motion to approve the following budget amendment resolution for the purchase of ice skates. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Parks Department has purchased ice skates from Riedell Shoes, Inc in the amount of \$8,557.00; and

WHEREAS, the Village of Watkins Glen Parks Department applied for and received funds from the Watkins Montour Lions Club in the amount of \$500.00 for the specific use of Seneca Lake Event Center ice skates;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to amend the 2021-2022 Budget to increase revenue account AA.2705.00 Gifts and Donations and expense account AA.7140.200 Community Center Equipment in the amount of \$500.00.

#### [Budget Amendment Resolution – Skate Equipment Purchase](#)

Trustee Laurie DeNardo made the motion to approve the following budget amendment for the purchase of skate equipment. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Parks Department has purchased shelving units for the storage of skating equipment from Up.Bike/Great Lakes Stainless in the amount of \$4,167.97; and

WHEREAS, the Village of Watkins Glen Parks Department applied for and received funds from the Community Foundation Elmo Royce Youth Fund in the amount of \$4,000.00 for the specific use of Seneca Lake Event Center ice skates;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to amend the 2021-2022 Budget to increase revenue account AA.2705.00 Gifts and Donations and expense account AA.7140.200 Community Center Equipment in the amount of \$4,000.00.

#### [MEUA Semi-Annual Meeting Delegate Resolution](#)

Trustee Laurie DeNardo made the motion to approve the following resolution naming Thomas Ballard as the Village Delegate to the MEUA semi-annual meeting. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, The Village of Watkins Glen is a municipal member of the Municipal Electric Utilities Association of New York State; and

WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 12, 2022, and April 13, 2022 to be held at the Embassy Suites by Hilton Destiny USA, 311 Hiawatha Blvd. W, Syracuse, NY 13204 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW, THEREFORE, BE IT RESOLVED, that Thomas Ballard be and is hereby designated as the accredited delegate of the Village of Watkins Glen, New York.

#### [Sewer Credit Request – Dan Barbat](#)

Trustee Bob Carson made the motion to approve a \$420.00, forty-two unit sewer credit to Dan Barbat for a broken pipe at his 213 N. Franklin Street business. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Sewer Credit Request – Stuart Henry](#)

Trustee Laurie DeNardo made the motion to approve a \$480.00, forty-eight unit sewer credit to Stuart Henry for a broken pipe at his home located at 206 Ninth Street. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Sewer Credit Request – Red Men Bldg.](#)

Trustee Laurie DeNardo made the motion to approve a \$220.00, twenty-two unit sewer credit to Red Men for a broken hot water tank at 501 N. Franklin Street. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [IEEP Commitment Letter in Response to NYSERDA's Request for Proposal 4942](#)

Trustee Laurie DeNardo made the motion to approve and have the mayor sign a letter in support of the Independent Energy Efficiency Program, Inc. in response to NYSERDA's request for proposal 4942. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## Fire Department Use Request

Trustee Bob Carson made the motion to approve the following requests to use the firehouse: March 12, 2022, Eugene Fraboni for a baby shower; March 26, 2022, Judson Smith for a birthday party; March 27, 2021, Alan Thurston for a BSA Eagle Scout Court of Honor; April 2, 2022, William Beardsley for a birthday party. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## CONFERENCE REQUESTS

### 25<sup>th</sup> Annual Regional Leadership Conference

Trustee Laurie DeNardo made the motion for Mayor Luke Leszyk, Trustee Laurie DeNardo, Trustee Nan Woodworth, ZBA member Sue Olevnik, ZBA member David Hertel, ZBA member Stacy Gray, ZBA member Phil Cherry, Planning Board member Tom Fitzgerald, Street Department Working Forman Scott Taylor, Street Department MEO Derek Steinruck, Code Enforcement Officer Darrin Stocum and Building Inspector Scot Cole to attend the 25<sup>th</sup> Annual Regional Leadership Conference at the Corning Community College on March 31, 2022 at \$50/person. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### MEUA Semi-Annual Meeting

Deputy Mayor Louie Perazzini made the motion for Electric Supervisor Minard LaFever and Senior Lineman Thomas Ballard to attend the MEUA semi-annual meeting on April 12-13, 2022 at the Embassy Suites by Hilton Destiny USA in Syracuse, NY at a cost of \$239/person for meeting and accommodations. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## AUDIT

### General Audit

Deputy Mayor Louie Perazzini made the motion to approve the general audit dated March 14, 2022, with the health insurance add-on, in the following amounts:

General	\$45,111.94	Sewer	\$4,775.39
Electric	\$10,942.87	Water	\$46,012.83
Joint Activity (CVWRF)	\$15,470.95	Water Improvements	\$21,812.72
DRI Projects	\$15,678.94	JWWTP Project	\$740.00
LWRP #1	\$3,268.90	LWRP #2	\$1,339.07
Parks Grant	\$2,073.14		

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Online Audit

Trustee Bob Carson made the motion to approve the online audit in the amount of \$80,247.72 for the February sales tax, January fines and fees, 2004 serial bond interest payment and the 2013 public improvement refunding serial bond principal and interest payments. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## PUBLIC HEARING

### Proposed Local Law revisited

Trustee Laurie DeNardo made the motion to close the public hearing at 6:51 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to declare the SEQR as a Type I, negative declaration for the proposed zoning law amendment. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to adopt the proposed zoning law amendment. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Short-Term Rental New Application Random Selection

The Village received ninety-two applications for short-term rentals. Fifty-nine of the applications were for renewals and the remaining thirty-three were from new applicants. The total permits allowed for 2022 is eighty-four. The Village held a lottery to determine a list of who would obtain a permit and who would be placed on a waiting list. The results were as follows:

#### Permits Granted:

- |   |   |
|---|---|
| 1 Alpern, Lori – 307 N Franklin St                    | 14 Barnic Properties – 215 E Eighth St                |
| 2 Bowers, William – 306 E Fourth St                   | 15 Malysa, John & Julie – 110 Tenth St                |
| 3 Davis, Cheryl – 400 E Fourth St                     | 16 Lee, Robert – 206 S Decatur St                     |
| 4 Bedwell, Kenneth – 115 N Glen Ave                   | 17 Mathews/Hill – 221 N Franklin St, back             |
| 5 Nav-1 Properties – 215 S Madison Ave                | 18 Hollenbeck, Nicole – 500 N Porter St               |
| 6 Hobart, Bridgette (Anchor) – 53-57 Fairgrounds Lane | 19 Oakley, Tamra – 128 S Monroe St                    |
| 7 Cheney/Kelce – 212 Steuben St apt 2, second floor   | 20 Hobart, Bridgette (Bird) – 53-57 Fairgrounds Lane  |
| 8 Margreno, John – 204 E Second St apt 3, upstairs    | 21 Margreno, John – 805 Magee St, apt 1, first floor  |
| 9 Mathews/Hill – 221 N Franklin St, front             | 22 Narde, Jason – 105 N Glen Ave                      |
| 10 Hobart, Bridgette (Fish) – 53-57 Fairgrounds Lane  | 23 Eslinger, Brian – 309 N Franklin St                |
| 11 Valent, Justin – 103 N Glen Ave                    | 24 Bobe, Ariel Ortiz – 102 Durland Place              |
| 12 Smith, Jennifer – 216 N Madison Ave apt 1          | 25 Margreno, John – 204 E Second St apt 4, downstairs |
| 13 Cheney -Kelce – 212 Steuben St apt 1, first floor  |   |

#### Waiting List:

- |   |  |
|---|--|
| 1 Hobart, Bridgette (Wheel) – 53-57 Fairgrounds Lane    | 5 Margreno, John – 200 E Second St apt 2             |
| 2 Zahuranec, Diane – 330 S Franklin St                  | 6 Bowers/Smith – 200 N Decatur St apt 1, first floor |
| 3 Riley, Robert & Therese – 400 N Monroe St             | 7 Caslin, Melanie – 209 Clarence St                  |
| 4 Smith, Jennifer – 302 E Fourth St apt 2, second floor | 8 Clarkson, Kris & Tammy – 140 Old Corning Rd        |

### BOARD CONCERNS

#### Resignation of Part-Time Parks Clerk

The Board accepted the resignation of Alissa Snyder as part-time parks clerk effective March 6, 2022.

#### Electric Bill Hardship Payment Options

The Board discussed the options that it provides customers to help pay their electric bills. These options include payment plans as well as a list of agencies, including Schuyler County DSS that people can go to get assistance.

### ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:14 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater