



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, APRIL 5, 2022

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Code Enforcement Officer Darrin Stocum, Parks and Event Center Manager Craig Bond, Sergeant-In-Charge Ethan Mosher and Water Supervisor Meghan Fox. Absent were Trustee Bob Carson and Trustee Laurie DeNardo. There were four other persons in attendance.

### PUBLIC BE HEARD

Raphael Specchio did not attend the meeting.

Catrina Kuzurek was present to inform the Board of her new business venture with Horseheads Brewing Co. at the Village Marina as well as her plans for a trolley route along the wine trail.

### APPROVAL OF MINUTES

#### Minutes for Regular Meeting March 15, 2022

The minutes were tabled due to the lack of a quorum. Trustee Nan Woodworth did not attend the March 15, 2022 meeting.

### DEPARTMENT REPORTS

Trustee Nan Woodworth made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### VOTING ITEMS

#### New Hires

##### Temporary Seasonal Employees - Cemetery

Deputy Mayor Louie Perazzini made the motion to hire returning cemetery laborers Carroll Cervoni, Mark McClain, William Spencer and Charles Drake at \$15.00/hr. as temporary seasonal employees for the Streets Department starting April 25, 2022. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

##### Temporary Seasonal Employees - Parks

Trustee Nan Woodworth made the motion to hire Terri Bierline at \$14.00/hr. as a seasonal employee for the Parks Department starting April 11, 2022. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

##### Part-Time Clerk - Parks

Deputy Mayor Louie Perazzini made the motion to hire Chantal Fitzgerald at \$14.00/hr. as a part-time clerk for the Parks Department starting April 11, 2022. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

##### Full-Time Police Officer - Police

Trustee Nan Woodworth made the motion to hire Thomas Kane at \$21.93/hr. as a full-time Police Officer starting April 25, 2022. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

##### On-Call Temporary Police Officer - Police

Deputy Mayor Louie Perazzini made the motion to hire Wesley Hines at \$21.93/hr. as an on-call temporary Police Officer for three months, from April 6, 2022 thru July 6, 2022. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Watkins Glen Promotions Event – Grand Prix](#)

Deputy Mayor Louie Perazzini made the motion for the Village to write a letter or email of approval for Watkins Glen Promotions to hold their Grand Prix Festival on Friday, September 9, 2022 and to designate Trustee Laurie DeNardo as the Village contact person. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Vendor Permit Application – Bleachers Sports Bar & Grill](#)

Trustee Nan Woodworth made the motion to approve the annual vendor permit application for Bleachers Sports Bar & Grill for 2022. Their first event will be held on July 3, 2022 at Clute Park for the Fourth of July fireworks display. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Dumpster Day Vendor Approval](#)

Deputy Mayor Louie Perazzini made the motion to hire Greenleaf Recycling as this year's Dumpster Day provider. There were two bidders, but only Greenleaf Recycling could provide a shredder truck. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Sewer Credit Request – Robert Gruver](#)

Trustee Nan Woodworth made the motion to approve a \$130.00, thirteen-unit sewer credit to Robert Gruver for a broken pipe at his home at 305 Tenth Street. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Abolish “Associate Village Justice” Position](#)

Deputy Mayor Louie Perazzini made the motion to abolish the “Associate Justice” position for the Village of Watkins Glen due to the retirement of William Kennedy. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Surplus 1999 Cornelius Utility Trailer](#)

Trustee Nan Woodworth made the motion to surplus the 1999 Cornelius utility trailer belonging to the Streets Department. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [NYISO Fixed Price HFPTCC Extension Agreement](#)

Deputy Mayor Louie Perazzini made the motion to opt out of the NYISO fixed price HFPTCC extension agreement for November 1, 2022 thru October 31, 2023. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### [RFP for DRI Projects – E. Fourth Street, Gateways & LaFayette Park](#)

Trustee Nan Woodworth made the motion to approve the notice to bid for the RFP for the DRI Projects which include the E. Fourth Street Improvements, Gateway and Wayfinding Signage and LaFayette Park Improvements. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Vendor Permit Application – Great Escape Everything Ice Cream](#)

Trustee Nan Woodworth made the motion to approve the annual vendor permit application for Great Escape Everything Ice Cream for 2022. Their first event will be held on April 16, 2022 at LaFayette Park. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## **CONFERENCE REQUESTS**

### [Safety & Sexual Harassment and Discrimination Training](#)

Deputy Mayor Louie Perazzini made the motion for the DPW employees to attend the HAZWOPER course from 7:30-8:00am and all Village staff to attend the Safety & Sexual Harassment and Discrimination Training on June 22 from 8am to noon at the Community Center. The Village Office will be closed until 1pm. Trustee Nan Woodworth

seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### [Finger Lakes Water Works Conference – Meghan Fox](#)

Deputy Mayor Louie Perazzini made the motion for Water Supervisor Meghan Fox to attend the Finger Lakes Water Works Conference on April 5, 2022 at the King’s Catering in Canandaigua, NY at a cost of \$33.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## [AUDIT](#)

### [General Audit](#)

Deputy Mayor Louie Perazzini made the motion to approve the general audit dated April 4, 2022 in the following amounts:

General	\$71,178.63	Sewer	\$113,416.27
Electric	\$318,807.23	Water	\$9,882.33
Joint Activity (CVWRF)	\$46,877.83	Water Improvements	\$24,071.04
DRI Projects	\$37,825.13		

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### [Online Audit](#)

Trustee Nan Woodworth made the motion to approve the online audit in the amount of \$117,843.28 for the March sales tax, February fines and fees, and the EFC principal and interest payments for the Village of Watkins Glen and Village of Montour Falls. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## [BOARD CONCERNS](#)

### [Parks Department – Official Name](#)

Parks and Event Center Manager Craig Bond requested that the official name for his department be changed to Parks and Recreation Department for branding purposes as the Parks Department is expanding on its recreational offerings.

### [Traffic Regulation Law](#)

Trustee Nan Woodworth asked for an update on the traffic regulation law. Sergeant Mosher stated they are still working on compiling it.

### [Village Square/Third Street Seasonal Closure](#)

No discussion occurred regarding the Village Square. The Board discussed creating a permanent two-way traffic pattern for Third Street.

### [Resignations – Code Enforcement Officer & Village Clerk](#)

The Board accepted the resignation of Code Enforcement Officer Darrin Stocum effective April 8, 2022 and Village Clerk Lonnie Childs effective June 3, 2022.

### [Short-term Rental Exchange](#)

William Bowers and Jennifer Smith were present to discuss their short-term rental requests. During the lottery, Mr. Bowers’ 306 E. Fourth Street property was selected for approval and the Jennifer Smith/William Bowers’ property at 200 N. Decatur Street Apt 1, first floor was put on the waiting list. They are requesting permission to exchange the properties that were granted approval during the random selection process. The Board listened to their concerns and tabled the matter for further discussion and investigation.

## EXECUTIVE SESSION

Deputy Mayor Louie Perazzini made the motion to exit public session and enter into executive session at 6:41pm for personnel matters involving the Electric Department, Code Enforcement Department and Village Office. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## ADJOURN

With no further business to come before the Board, Deputy Mayor Louie Perazzini made the motion to adjourn at 7:30 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater