



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, APRIL 19, 2022

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs. Also present were Parks and Event Center Manager Craig Bond, Sergeant-In-Charge Ethan Mosher and Fire Chief Jason Hudson. Absent was Village Treasurer Rhonda Slater. There were approximately four other persons in attendance.

MAYORAL APPOINTMENTS

Trustee Nan Woodworth made the motion to approve the Mayoral Appointment of Jason Hudson as Fire Chief for a one-year term effective April 1, 2022 – March 31, 2023. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Deputy Mayor Louie Perazzini made the motion to approve the Mayoral Appointment of William Kennedy as Associate Village Justice for a one-year term effective April 1, 2022 – March 31, 2023. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

PUBLIC BE HEARD

There were no public concerns.

APPROVAL OF MINUTES

Minutes for Regular Meeting March 15, 2022

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Regular Board of Trustees meeting held on March 15, 2022. Trustee Bob Carson seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo and Trustee Bob Carson

Nays: None Abstain: Trustee Nan Woodworth Motion Carried.

Minutes for Regular Meeting April 5, 2022

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on April 5, 2022. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini and Trustee Nan Woodworth

Nays: None Abstain: Trustee Laurie DeNardo and Trustee Bob Carson Motion Carried.

Minutes for Special Meeting April 14, 2022

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on April 14, 2022. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Surplus 2017 Ford Escape

Trustee Laurie DeNardo made the motion to surplus the 2017 Ford Escape belonging to the Fire Department that was used for the Squad 76 program that is being suspended. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Surplus 2008 Chevy Impala

Trustee Laurie DeNardo made the motion to surplus the 2008 Chevy Impala belonging to the Electric Department that is used for meter reading and being replaced with leased 2022 Chevy Equinox. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trash Proposal – Fire Department

Trustee Laurie DeNardo made the motion to accept the proposal from Greenleaf Recycling for a 2-yard hopper for the Fire Department that will be dumped weekly for a cost of \$45/month. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trash & Recycling Proposal – CVWRF, Parks & Village Office

Trustee Bob Carson made the motion to accept the proposal from Greenleaf Recycling for trash and recycling

services for the CVWRF, Parks and Village Office for a cost of \$565/month. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Resolution for Receivables Write-Off's

Trustee Laurie DeNardo made the motion to approve the following resolution. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the following accounts are over 18 months old and therefore, deemed to be uncollectible; and

WHEREAS, proper accounting procedures require that any uncollectible accounts be written off occasionally so that they do not impact the current receivables of the Village;

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be written off as uncollectible

<u>Account</u>	<u>Name</u>	<u>Location</u>	<u>Balance</u>
A0170-16	Baker, Austin	213 N Franklin St Apt B	\$4.17
A0200-23	Teeter, Amber	213 N Franklin St Apt 2	\$6.26
A0210-16	Clark, Jessica	213 N Franklin St Apt 1	\$12.19
A0220-11	Johnston, Benjamin	213 N Franklin St Apt 4	\$62.93
A0230-19	Rought, Alexandria	213 N Franklin St Apt 3	\$231.75
A1025-06	Lanning, William	500 N Franklin St Apt 1B	\$450.58
A1151-10	Tolbert, Robert	400 N Franklin St Apt 1	\$54.14
B0395-03	Stouten, E Lilla	424 S Franklin St	\$40.19
B0860-08	Memoli, Ronald	431 S Franklin St	\$55.62
B1020-14	Thompson, Erica	223 S Franklin St	\$131.00
D0350-10	Vangorder, Meranda	201 S Glen Ave Apt 2	\$77.48
D0350-11	Perry, Bobbi Jean	201 S Glen Ave Apt 2	\$152.82
D1120-03	Mansfield, Anthony	225 S Jackson St	\$15.62
E0700-09	Woodard, Michael	900 N Porter St Apt 4	\$26.88
E0843-08	Hunt, Kenneth	215 Tenth St Apt C	\$23.95
F0170-19	Ketchum, Lori	308 N Monroe St Apt 4	\$232.37
F0500-02	Russell, Daniel	135 S Monroe St	\$81.89
G0080-03	Porter, Teresa	124 E Fourth St Apt 3	\$217.60
G1480-01	Wilkens, Katherine	307 E Fourth St	\$2.23
G1710-08	Reasor, Melinda	123 Fifth St Apt 4	\$256.89
H1320-11	Westdyk, Karin	602 N Porter St Apt 3	\$30.64
H1940-09	Joslyn, Alexandra	110 ½ Seventh St	\$116.16
			\$2,243.17

New Hires

Temporary Seasonal Employees - Parks

Deputy Mayor Louie Perazzini made the motion to hire the following temporary seasonal employees for the Parks Department; Donald Webster, Michelle Beyler and Jonathan Bond Trimble at \$14.00/hr. starting April 25, 2022 and Robert Spencer at \$16.00/hr. starting May 2, 2022. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Keyboard Specialist – Village Office

Trustee Nan Woodworth made the motion to hire Megan Fernandez at \$16.00/hr. as a keyboard specialist for the Village Office starting May 2, 2022. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Fire Department Use Applications

Birthday Shower – Aaron Jumper

Trustee Bob Carson made the motion to approve the member application to use the firehouse by Aaron Jumper on April 16, 2022 (Noon-4pm) for a birthday shower. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Boy Scout Troop 2674

Trustee Laurie DeNardo made the motion to approve the member application to use the firehouse by Sonny Carubia/Boy Scout Troop 2674 for meetings on the 2nd & 4th Tuesday of each month (6pm-7:15pm). Trustee Nan Woodworth seconded the motion. Discussion followed stating that the use of the firehouse is for members only but the Board would waive the fee to use the Community Center. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk

Nays: Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Bob Carson, Trustee Laurie DeNardo
Motion Failed.

CVWRF Truck Purchase

Trustee Laurie DeNardo made the motion to approve the purchase of a 2023 International CV 515 4x4 Truck with Cyncon Equipment in the amount of \$109,702.00 from Regional International Corp. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Tree Removal Request](#)

Trustee Laurie DeNardo made the motion to approve a request from Kurt Lodge at 210 6th Street to have 2 large locust trees in front of his house removed. They are dirty and beginning to damage his roof. Mr. Lodge would like to replace them with red maples. Deputy Mayor Louie Perazzini seconded the motion. The Board discussed the request and determined that there was not enough information provided to make a decision. The Board then voted on the motion and all were opposed. The matter was tabled to the next Board meeting. Motion Failed.

[Proclamation – Elk Youth Week](#)

Trustee Nan Woodworth made the motion to approve the following proclamation. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Benevolent and Protective Order of Elks has designated May 1 – 7, as Youth Week to honor America’s Junior Citizens for their accomplishments, and to give fitting recognition of their service to Community, State and Nation; and,

WHEREAS, Watkins Glen Lodge No. 1546 will sponsor an observance during that week in tribute to the Junior Citizens of this Community, and,

WHEREAS, no event could be more deserving of our support and participation than one dedicated to these young people who represent the nation’s greatest resource, and who in the years ahead will assume the responsibility for the advancement of our free society; and,

WHEREAS, our Youth need the guidance, inspiration and encouragement which we alone can give in order to help develop those qualities of character essential for future leadership; and go forth to serve America; and,

WHEREAS, to achieve this worthy objective we should demonstrate our partnership with Youth, our understanding of their hopes and aspirations and sincere willingness to help prepare them in every way for the responsibilities and opportunities of citizenship:

NOW THEREFORE, I Luke Leszyk, Mayor of the Village of Watkins Glen, do hereby proclaim the first week in May as Youth Week, and urge all departments of government, civic, fraternal and patriotic groups, and our citizens generally, to participate wholeheartedly in this observance

[Short-Term Rental Exchange](#)

Deputy Mayor Louie Perazzini made the motion to approve a Short-Term Rental exchange between William Bowers (306 E. Fourth St.) & Jennifer Smith (200 N. Decatur St.). Discussion followed and the Board determined that since William Bowers name was on both property deeds then it should be allowed. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Close Escrow Account](#)

Deputy Mayor Louie Perazzini made the motion to close the escrow account and transfer monies into the general fund savings money market account. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Easement – 115 N. Glen Avenue](#)

Trustee Laurie DeNardo made the motion to approve the right of way easement for the sidewalk encroachment on North Glen Avenue. Trustee Bob Carson seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Trustee Laurie DeNardo, Trustee Bob Carson and Trustee Nan Woodworth

Nays: None

Abstain: Deputy Mayor Louie Perazzini Motion Carried.

[ARPA Coronavirus Local Recovery Fund](#)

Deputy Mayor Louie Perazzini made the motion to receive the following allocations: 2021 allocation in the amount of \$95,999.71 to sewer fund lost revenue fund and the 2022 allocation in the amount of \$95,999.71 to streets repair fund. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[New Hire – Interim Village Clerk](#)

Trustee Laurie DeNardo made the motion to hire Fred Warrick as a temporary seasonal employee at the rate of \$20/hr. with benefits until his appointment as Village Clerk. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[AUDIT](#)

[General Audit](#)

Deputy Mayor Louie Perazzini made the motion to approve the general audit dated April 18, 2022 in the following amounts:

General	\$24,963.33	Sewer	\$2,097.88
Electric	\$180,425.33	Water	\$5,858.75
Joint Activity (CVWRF)	\$34,258.94		
DRI Projects	\$22,539.37		

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Online Audit

Trustee Nan Woodworth made the motion to approve the online audit in the amount of \$19,131.00 for the March fines and fees, 2020 serial bond interest, 2019 serial bond interest and EFC admin fees. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

JPC Audit

Deputy Mayor Louie Perazzini made the motion to approve the JPC audit in the amount of \$5,399.20. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried

BOARD CONCERNS

Resignation – Parks & Recreation Coordinator

The Board accepted the resignation of Parks and Recreation Coordinator Diane Carl effective May 6, 2022.

Outside/Sidewalk Dining (NYS Liquor Authority)

Deputy Mayor Louie Perazzini inquired about the outside/sidewalk dining regulations that were afforded during the pandemic, the law is no longer in effect. Businesses will need to obtain permitting from the New York State Liquor Authority if they choose to offer such a setting.

Fat Daddy’s Business

Trustee Laurie DeNardo questioned Sergeant-in-Charge Ethan Mosher about the operation of the “sticker” shop known as Fat Daddy’s. He stated that he has been working with the Schuyler County District Attorney office, but at the present time they are operating legally.

Office of the State Comptroller – Village Justice Corrective Action Plan

Trustee Laurie DeNardo asked about the response from the letter that was sent to former Justice Connie Fern Miller regarding the shortage of funds in the amount of \$421.00. A response was received from Connie Fern Miller stating that she didn’t feel that she should be held liable. The Board did their due-diligence and it was decided to file all documents with the audit findings and not pursue any further at this time.

Short-Term Rental Unresolved Code Violations

Trustee Nan Woodworth asked about the unresolved Short-Term Rental issues. Mayor Luke Leszyk stated they should have all resolved themselves with the new Zoning Law being that they are considered “existing/non-conforming” but will follow up with the Village attorney to be sure nothing more is required at this time.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 7:08 pm for a personnel matter involving the Code Department. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:19 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Lonnie M. Childs