



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JUNE 7, 2022

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox and Village Clerk Fred Warrick. Also present were Parks and Event Center Manager Craig Bond, Building Safety Inspector Scot Cole, Water Treatment Plant Supervisor Megan Fox, Sergeant-In-Charge Ethan Mosher and Officer Bryce Bush. There were approximately 7 other persons in attendance.

PUBLIC BE HEARD

Mayor Luke Leszyk welcomed Ann Barford, President of the Seneca Lake Scenic Byway and her two associates Byway Secretary Alicia Stryker and Jess Rodgers from Two Goats Brewing. They introduced to the Board their goals to expand the Byway and would like to define the new starts and end points of the byway through the village, specifically Watkins State Park and West lakeside boundaries. Ann Barford requested if the Board could provide an ex-officio member in which Trustee Laurie DeNardo volunteered and offered to write the letter of support for the expansion. Other requests of the Board included working with the Committee on beautification efforts, support grant efforts and assist with public outreach.

Tom Bloodgood of 207th Street presented the idea of organizing a Porch Fest, an amateur music festival designed to bring the community closer together. He suggested it would take place on a weekend for a couple of hours and would require the closing of a few streets for public safety. After some discussion, The Board acknowledged it was something they would consider and Mr. Bloodgood stated he would then look into plans further to present to the Board at a later date. Trustee Laurie DeNardo suggested the use of an event form and Parks and Event Center Manager Craig Bond offered to be the point of contact for the Village and forms needed.

APPROVAL OF MINUTES

Minutes for Regular Meeting May 17, 2022

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on May 17, 2022. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Minutes for Special Meeting May 27, 2022

Trustee Bob Carson made the motion to approve the minutes for the Special meeting held on May 27, 2022. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion. Trustee Nan Woodworth abstained due to her absence during that special meeting and all others were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the Department Head reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

New Village Clerk

Trustee Laurie DeNardo made the motion to approve the appointment of Fred Warrick as Village Clerk. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried. Mayor Luke Leszyk executed the swearing in of Fred Warrick and confirmation was recorded in the Oath of Office log book.

Proposals for Professional Services

Trustee Laurie DeNardo made the motion to approve the Proposal for Professional Services in the total amount of \$13,340 from Hunt Engineers for Water Treatment Plant Roof Improvements. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Coming out of a Board Concern after discussion, Trustee Nan Woodworth made the motion to approve the Vacari Construction proposal for flow meter work in the amount of \$13,550. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Training

Deputy Mayor Louie Perazzini made the motion to approve hotel cost in the amount of \$100 for the Court Clerk to attend the 2022 Continuing Judicial Education Training Program. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Bob Carson made the motion to approve training for the Building & Codes Training Software for 3-5 hours at \$150/hr. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor, with the stipulation that the purchase is made after the hire of a Code Enforcement Officer. Motion Carried.

Projects

Trustee Laurie DeNardo made the motion to reject the DRI bids for the East 4th Street project. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

New Hires

Trustee Nan Woodworth made the motion to approve hires Naomi Kingsley – Office - PT Temporary Laborer - \$21.79/hr, Zachary Little – FT Water Treatment Plant Operator Trainee - \$18/hr, and Nikhil Manakkal – Parks – Lifeguard - \$16/hr. Trustee Laurie DeNardo seconded the motion and all were in favor. Motion carried.

Non-Contractual Increase

Trustee Laurie DeNardo made the motion to approve an increase for Terri Bierline – Parks - \$16\hr. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Management/Board Salaries

Deputy Mayor Louie Perazzini made the motion to approve Management/Board salaries. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Last	First	Phone Allowance	Dept	Title	Current	Change	New Salary or hourly
Peterson	Barbara	n/a	Office (Muni)	Deputy Clerk Treasurer	18.60	1.4	\$20.00
Cole	Scot	n/a	Code Bldg Inspect	Building & Fire Inspector	20.00	0.7	\$20.70
Barber Jr.	Kenneth	\$30 / month	Streets (Manager)	Supervisor of Village Streets	51,350.00	1285	\$52,635.00
Warrick	Fred	n/a	Office (Manager)	Village Clerk	50,000.00		\$50,000.00
Bond	Craig	Village issued	Parks (Manager)	Parks and Event Center Manager	62,000.00	2500	\$64,500.00
Fox	Meghan	Village issued	Water (Manager)	Water Tx Plant Operator in Charge	70,000.00	1750	\$71,750.00
Ballard	Tom	\$30 / month	Electric (Manager)	Supervisor of Village Electric Dept	82,000.00	2460	\$84,460.00
Wilcox	Terry	Village issued	Superintendent	Superintendent & WWTP Manager	91,343.00	2232	\$93,575.00
Elected Officials:							
Decker	Steve	\$30 / month	Court	Judge	14,500.00	500	\$15,000.00
Decker	Catrina		Court	Court Clerk	8,507.00	0	\$8,507.00
Leszyk	Luke		Mayor	Board	7,000.00	1000	\$8,000
Perazzini	Louie		Deputy	Board	6,500.00	1000	\$7,500
DeNardo	Laurie		Trustee	Board	6,000.00	1000	\$7,000
Woodworth	Nan		Trustee	Board	6,000.00	1000	\$7,000
Carson	Bob		Trustee	Board	6,000.00	1000	\$7,000

AUDIT

General Audit

Deputy Mayor Louie Perazzini made the motion to approve the general audit dated June 6, 2022 in the following amounts:

General	\$33,559.46	Sewer	\$1,603.02
Electric	\$27,507.46	Water	\$10,162.32
Joint Activity (CVWRF)	\$48,502.28		

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

K9 Fundraiser – WG Police

Sergeant-In-Charge Ethan Mosher and Officer Bryce Bush gave a PowerPoint presentation on seeking approval to begin fundraising for a K9 unit. Board to discuss and submit a decision at a later date.

Facebook Live for Board Meetings

Deputy Mayor Louie Perazzini suggested looking into if the Village could use Facebook Live to broadcast Board meetings. The Village Clerk will look into the process and see what needs to be done.

Proposal for Flow Meter Work

Superintendent Terry Wilcox wanted to discuss the proposals from both Vacri Construction Corporation and Jones Specialty Group for Flow Meter work. After discussion the Board moved to take a vote on the proposal (see voting items).

Procurement Policy

Parks and Event Center Manager Craig Bond, in conjunction with mutual concerns from Superintendent Terry Wilcox and Water Treatment Plant Supervisor Megan Fox requested the Board to review the current policy and look to raise the minimum threshold on the Estimated Amount of Purchase Service and/or the corresponding Method. The Procurement Policy will be reviewed and discussed at a later date.

Treasurer Opening

Trustee Nan Woodworth asked about the current flow of applicants for the Treasurer position. The Board agreed to begin interviews by the end of the following week.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to adjourn the public session and enter into executive session at 7:25 pm for personnel matters involving Code Enforcement, Streets, Parks and Recreation and to review Management/Board salaries. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

RE-ENTER PUBLIC SESSION

Trustee Nan Woodworth made the motion to re-enter the public session at 8:24 pm. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried. The Board then voted on Management/Board salaries (See voting items).

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 8:30 p.m. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick
Village Clerk