

**REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD TUESDAY, FEBRUARY 19, 2019**

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Nan Woodworth, Sergeant in Charge Steven Decker, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present were Interim Superintendent of Utilities Terry Wilcox, Water Supervisor Martin Pierce and Park Manager Michelle Hyde. Absent was Code Enforcement Officer Greg Larnard. There were ten other persons in attendance.

PUBLIC BE HEARD

Brian Eslinger was present to discuss his concerns about the Zoning Board of Appeals variance for 806 N Decatur Street. He stated that the Village Board needs to ensure that our Zoning Laws are being upheld and followed by the Code Enforcement Officer and residents; this residence is being operated as a cottage industry which is permissible in this district, but under the zoning law definition of a cottage industry the business owner must own and reside in the building and this owner does not. Mr. Eslinger then expressed another concern about having the address changed on a person's driver's license constitute proof of residency. He was informed that the Village CEO was checking with our attorney about this issue.

Phil Barnes congratulated Superintendent Don Perry on his acceptance of a position with Schuyler County.

Patti Schimizzi, Julie Symes and Andrea Tallarida with the Schuyler Housing Opportunity Council (SHOC), in partnership with the Hometown Hero Committee, were present to request a five-year commitment and written agreement with the Village of Watkins Glen for use of Village poles and Village installation of Hometown Hero banners on electric poles along Decatur Street to be displayed between Memorial Day and Veteran's Day annually. The Village Board was in favor of the program and will discuss the matter with the Electric Department to see if it is feasible and will report back to the committee.

Jylle Benson-Gauss was present to request permission to hold the annual Farmers Market in LaFayette Park from May 24 – October 25, 2019. The Board was in favor.

APPROVAL OF MINUTES

Minutes for Regular Meeting January 22, 2019

Trustee Laurie DeNardo made the motion to approve the minutes for the regular Board of Trustees meeting held on February 4, 2019. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Parks Dept, Streets Dept, Code Dept, Water Dept, Sewer Dept, Electric Report, Superintendent Report, Police Report, Treasurer's Report

Trustee Laurie DeNardo made the motion to approve the Department Heads' reports as presented. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Superintendent Don Perry discussed the need to order the street sweeper rental. Trustee Anthony Fraboni recommended that the Village try to get the sweeper for some time in May. It was also discussed that the Village needs to schedule Dumpster Day for this spring.

VOTING ITEMS

Sewer Credit Request – 528 Bath Street

Trustee Gary Schmidt made the motion to approve a twenty-unit, \$166.00 sewer credit for Taylor Maurizzio, owner of 528 Bath Street, for a burst water pipe in her home. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Bullet Resistant Glass – Front Office Window.

The Village Office attempted to acquire three quotes for bullet resistant glass to replace the existing open window for the front office. Comfort Windows and Sutryk were unable to give quotes, however Montour Glass provided a quote of \$4,500.00 and requested that the Board allow the Village Office to move forward with this purchase. Trustee Laurie DeNardo made the motion for the Village to purchase the bullet resistant glass for the front reception window at a cost of \$4,500. Trustee Nan Woodworth seconded the motion. Discussion followed regarding the necessity of said purchase. The Board then voted on the motion and all were in favor. Motion Carried.

CONFERENCE REQUESTS

2019 Local Leaders Conference

Trustee Gary Schmidt made the motion for Trustee Nan Woodworth to attend the 2019 Local Leaders Conference at the Holiday Valley Resort, Ellicottville, NY on April 2-3, 2019 at a cost of \$50 for the seminar and \$134.00 for the hotel stay. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit and JPC audit in the following amounts. Trustee Anthony Fraboni seconded the motion.

General	\$34,609.18	Sewer	\$9,817.34
Electric	\$172,413.67	Water	\$9,798.36
JPC Audit	\$1,321,214.16		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Introduction of Local Law – Override Tax Levy Limit

Village Treasurer Rhonda Slater introduced a proposed local law to override the tax levy limit for fiscal year 2019-2020. The LOSAP program alone, with a proposed cost of \$20,000 for the first year, will increase the tax rate by roughly 1.6%. If the LOSAP proposition passes on election day, the Village will need to increase the tax levy by over 2% to balance the budget.

Proposed Water – Sewer Budgets 2019-2020

Village Treasurer Rhonda Slater then introduced the proposed budgets for Water and Sewer for 2019-2020. A meeting will be set up with the Board to go over the budgets in further detail.

Water Study RFQ Opening

Village Clerk Lonnie Childs opened the CDBG water study grant requests for quotations. There were three proposals from Larson Design Group, Hunt Engineers and MRB Group. The proposals will be reviewed by Village Staff and will be awarded at a later date.

Streetlighting RFP Opening

Village Clerk Lonnie Childs opened the streetlighting requests for proposals. There were seven companies that submitted bids. The bids were as follows:

Lightspec – Illuminating Expressions Distribution (Sternberg Lighting) - \$309,130.00
ID Booth – (HCI) - \$625,620.00 + freight; (Spring City) - \$1,140,630.00
Dunn Electric (Sentry Electric) - \$954,845.85
VP Partner City Energy Services (Sentry Electric) - \$1,155,510.00
Eastern Energy Solutions (Spring City) - \$1,090,293.75
Horizon Solutions (Spring City) - \$1,129,000.00
AVET – American Veteran Enterprise Team (Spring City) - \$1,201,675.00

The proposals will be reviewed by Village Staff and will be awarded at a later date.

[Captain Bill's Seneca Lake Cruises](#)

The Village Board discussed a request from William Simiele, operator of Captain Bill's Seneca Lake Cruises, for a permanent building easement for the parcel of land between 1 N Franklin Street and 3 N Franklin Street that is currently owned by the Village of Watkins Glen and is the Franklin Street extension northward to the railroad tracks. Trustee Anthony Fraboni stated that the Village has contacted our attorney regarding this request and the recommendation was to provide Mr. Simiele with an encroachment agreement for this parcel of land. Trustee Anthony Fraboni made the motion for the Village to have our attorney draw up an agreement for this matter. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Resignation of Superintendent Don Perry](#)

Trustee Laurie DeNardo made the motion to accept the resignation of Superintendent Don Perry effective February 22, 2019. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Clute Park Redevelopment RFP Update](#)

Trustee Laurie DeNardo updated those present on the Clute Park Requests for Proposals as it pertains to the DRI funded project. The proposals are for conceptual design plans and are being reviewed; once they have been narrowed down to two proposals, there will be a meeting for the public to give their input.

[Village-wide Recycling 2019-2020](#)

The Village Board approved Village Treasurer Rhonda Slater to put out a request for recycling bids for the 2019-2020 fiscal year.

EXECUTIVE SESSION

Trustee Anthony Fraboni made the motion to exit public session and enter executive session at 7:18pm for one personnel matter for himself and another personnel matter for Trustee Laurie DeNardo. Trustee Laurie DeNardo seconded the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn the meeting at 8:04pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.
Respectively Submitted,

Rhonda E Slater