



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, NOVEMBER 5, 2019

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk who led the assembled in the pledge of allegiance. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Nan Woodworth, Sergeant Brandon Matthews, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present was Park Manager Michelle Hyde. Absent was Superintendent Terry Wilcox. There were approximately three other persons in attendance.

PUBLIC BE HEARD

There were no concerns from the public.

APPROVAL OF MINUTES

Minutes for Regular Meeting October 15, 2019

Trustee Anthony Fraboni made the motion to approve the minutes for the regular Board of Trustees meeting held on October 15, 2019. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Deputy Mayor Louie Perazzini made the motion to approve the Department Heads' reports as presented. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Sergeant Matthews reported that Part-Time Officer Jacob Cardinale will be replacing Part-Time Officer Seth Worrell as the Elementary School SRO for the remainder of the school year.

VOTING ITEMS

Resignation – Senior Maintenance Mechanic WWTP

Trustee Laurie DeNardo made the motion to accept the resignation of Senior Maintenance Mechanic Thomas Peoples effective October 17, 2019. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Reimbursement Request – Joan Oates

Trustee Laurie DeNardo made the motion to approve a reimbursement request from Joan & Michael Oates in the amount of \$100.00 for damage done to two bathrooms caused by sewer backflow in conjunction with the Magee Street sewer repairs on Friday, September 6, 2019. Deputy Mayor Louie Perazzini seconded the motion. Discussion followed. It was recommended that the credit be approved, but future reimbursement requests must be accompanied by itemized receipts. The Board then voted on the motion and all were in favor. Motion Carried.

Special Event Applications

Turkey Trot – November 28, 2019

Trustee Laurie DeNardo made the motion to approve a special event application for the 6th Annual Turkey Trot fundraiser event to be held on Thanksgiving Day, November 28, 2019 starting at 7am. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Village Christmas – December 13, 2019

Trustee Anthony Fraboni made the motion to approve a special event application for the Village Christmas event to

be held on December 13, 2019 from 5pm to 8:15pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Watkins Glen Fire Company – Casino Night May 2, 2020](#)

Trustee Laurie DeNardo made the motion to approve the Watkins Glen Fire Company to host their annual Casino Night/Gun Raffle event from 6pm to midnight at the Watkins Glen Fire Station. This use of building waiver is only valid for the May 2, 2020 event. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Resolution - Budget Amendment for Fire Truck Repairs](#)

Trustee Anthony Fraboni made the motion to approve the following budget amendment resolution. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Fire Department damaged their pumper truck in an accident on November 27, 2018 and the vehicle has been repaired by 4 Guys Fire Trucks in Pennsylvania; and

WHEREAS, the Village has received insurance recoveries to cover the cost of the repairs to the vehicle in the full amount of \$99,190.54; and

WHEREAS, the Village received initial insurance recovery checks from Travelers Insurance on January 8, 2019 in the amount of \$68,858.50 and April 23, 2019 in the amount of \$4,541.10 posted to account AA.2680.000 Insurance Recoveries which was closed out to account AA.0909.000 Unreserved Fund Balance at the May 31, 2019 fiscal year end; and

WHEREAS, the Village received additional insurance recovery checks from Travelers Insurance for the pumper truck repairs on August 13, 2019 in the amount of \$19,980.00 and October 9, 2019 in the amount of \$5,810.94 that were posted to account AA.2680.000 Insurance Recoveries;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to amend the 2019-20 Budget to increase the account AA.3410.400 Fire Department Contractual and utilize the funds from the account AA.0909.000 Unreserved Fund Balance in the amount of \$71,025.85 for monies received in the prior fiscal year; and

BE IT FURTHER RESOLVED, that the Treasurer be, and hereby is, authorized to amend the 2019-20 Budget to increase account AA.2680.000 Insurance Recoveries and to increase account AA.3410.400 Fire Department Contractual in the amount of \$28,164.69 for monies received in the current fiscal year.

[MRB Group Water Study Contract Amendment \(CDBG\)](#)

Trustee Laurie DeNardo made the motion to approve a contract amendment for the water system study to include SCADA upgrades and SEQRA/NEPA documentation into the preliminary engineering report (PER) at an additional cost of \$2,500. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[NYS Association of City and Village Clerks Membership Application](#)

Trustee Laurie DeNardo made the motion to approve Village Clerk Lonnie Childs to join the NYS Association of City and Village Clerks with an annual dues amount of \$50.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[DRI Grant Draw Request – Franklin Street Lighting Project](#)

Trustee Laurie DeNardo made the motion to approve the submittal of the initial Imprest Account funding request of the \$1,500,000, per the grant disbursement agreement with the Empire State Development program, and to submit Imprest Account withdrawal request number one in the amount of \$714,121.12 to cover costs of expenses incurred.

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

CDBG Water Study Grant – Draw Request #3

Trustee Anthony Fraboni made the motion to approve drawdown request number 3 for the CDBG water study grant funds in the amount of \$10,380. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Sealed Bids – Fire Truck

Village Clerk Lonnie Childs opened the single bid received for the 2001 Pierce pumper truck purchased in December of 2018 for \$78,000. The bid was from the Beaver Dams Fire Department in the amount of \$50,000. Discussion followed. The Board was not in favor of taking a \$28,000 loss on this vehicle. Trustee Anthony Fraboni made the motion to reject the bid. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

CONFERENCE REQUESTS

MEUA Engineering Workshop – Thomas Ballard

Trustee Laurie DeNardo made the motion to approve Senior Lineman Thomas Ballard to attend the MEUA Engineering Workshop November 5th & 6th, 2019 at the Embassy Suites by Hilton Syracuse Destiny USA in Syracuse, NY at a cost of \$80.00. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit & Online Audit

Trustee Laurie DeNardo made the motion to approve the regular audit, along with the online payments in the following amounts. Deputy Mayor Louie Perazzini seconded the motion.

General	\$36,778.78	Sewer	\$6,936.39
Electric	\$958,322.81	Water	\$6,831.12
Rte. 14/Madison Ave	\$527,713.33		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Village Facebook Page and Website

The Village Facebook page was launched on October 30, 2019. The Village Office will be updating as needed with news and events. The new website is still being updated, but it should be going live before the end of November.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:38 pm for two personnel issues. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

RE-ENTER PUBLIC SESSION

Trustee Laurie DeNardo made the motion to exit executive session and re-enter public session at 7:20 pm. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to hire Brittany Miller as Temporary Full-Time Police Officer with benefits for a term of at least three months but possibly up to six months starting November 12, 2019 at a rate of

\$19.70/hr. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to hire Minard LaFever as Electric Department Supervisor starting November 12, 2019 at a rate of \$33.00/hr. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to change the health insurance contribution rate for all non-union employees beginning with the December payroll contributions from 16% to 14% and to increase the HRA amounts from \$1,800/individual and \$3,600/family to \$2,000/individual and \$4,000/family beginning January 1, 2019. She further motioned to change the dental/vision coverage from a four-tier to a two-tier system to match the new health insurance consortium. The new fees for the two-tier system will be \$30.00/individual dental, \$75.00/family dental and \$2.50/individual vision, \$6.50/family vision. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to adjourn the meeting at 7:22 pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.
Respectively Submitted,

Rhonda E Slater