



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JANUARY 21, 2020

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Acting Mayor Louie Perazzini who led the assembled in the pledge of allegiance. Present were Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Superintendent Terry Wilcox, Sergeant Brandon Matthews, and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde, Water Supervisor Martin Pierce and Electric Supervisor Minard LaFever. Absent were Mayor Luke Leszyk, Trustee Laurie DeNardo and Village Clerk Lonnie Childs. There were approximately seven other persons in attendance.

### PUBLIC BE HEARD

Christopher Turner, owner of 104 Lakeview Ave was present to discuss the matter of his plugged sewer line. Chris Turner presented the Board with a sketch of his home and sewer lines, as well as a bill he incurred for the snaking of his sewer lines. Upon an earlier discussion with Village staff, including Superintendent Terry Wilcox, he was informed that his sewer line has an illegal connection into our manhole and that the Village is not responsible for unclogging his line. Mr. Turner feels this is not the case and that the Village should be responsible for addressing his line. Discussion ensued. The Board stated that Mr. Turner would need to provide proof of this claims that the Village is indeed responsible for the maintenance of his lines. Mr. Turner then requested that the sewer portion of his utility bill be suspended until the sewer issue has been rectified as it is not currently being pumped into the Village's sewer main, but is being pumped out of the holding tank on his property. Trustee Nan Woodworth made the motion to suspend the sewer portion of his utility bill until the matter is resolved. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### APPROVAL OF MINUTES

#### Minutes for Regular Meeting January 7, 2020

The minutes were tabled as there was not a voting quorum in attendance to approve them. Trustee Nan Woodworth was absent at the above listed meeting and would have to abstain from voting on them.

### DEPARTMENT REPORTS

Trustee Anthony Fraboni made the motion to approve the Department Heads' reports as presented. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### VOTING ITEMS

#### Tuition Reimbursement Request – Scott Taylor

Trustee Anthony Fraboni made the motion to approve a tuition reimbursement request from Street MEO Scott Taylor for an *Operation and Maintenance of Wastewater Collection Systems, Volume 1* class from the California State University, Sacramento (having earned nine continuing education credits) at a cost of \$140. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Lakeside Parking Fees

The Board tabled the topic of waiving the lakeside parking fees for the 2020 summer season due to ongoing construction in Clute Park.

#### Vacri Construction – Magee Street

Trustee Anthony Fraboni made the motion to approve the change order for additional work and to approve payment of the final invoice to Vacri Construction for the Magee Street water systems improvements and road reconstruction in the amount of \$82,809.75. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Late Fee Waiver Request – ENGIE-Insight](#)

Trustee Nan Woodworth made the motion to deny the late fee waiver request from ENGIE-Insight on behalf of a mutual client, Cargill Inc. in the amount of \$132.96. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Larson Design Group – Engineering Retainer for WWTP](#)

Trustee Anthony Fraboni made the motion for the Village to enter into, and Mayor Luke Leszyk to sign, an agreement for professional services with Larson Design Group for general consulting services effective 1/1/20. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Waterfront Redevelopment Opportunity REOI](#)

Trustee Nan Woodworth made the motion for the Village to release a Request for Expression of Interest (REOI) for a waterfront redevelopment opportunity as it pertains to the former wastewater treatment plant site and the adjacent parcel owned by Schuyler County situated on Seneca Lake. The proposed release date would be January 22, 2020 with responses due by March 17, 2020. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Zoning Code Update RFP](#)

The zoning code update RFP, which is a portion of the master DRI grant awarded to the Village of Watkins Glen, was presented to the Board for their review. The RFP will also be shared with the Planning Board for their input.

#### [Clute Park Redevelopment Project – Lead Agency](#)

Trustee Anthony Fraboni made the motion to declare the Village of Watkins Glen as the lead agency for the Clute Park Redevelopment Project. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [AUDIT](#)

#### [General Audit](#)

Trustee Anthony Fraboni made the motion to approve the regular audit in the following amounts. Trustee Nan Woodworth seconded the motion.

General	\$48,342.23	Sewer	\$24,156.75
Electric	\$171,120.79	Water	\$42,646.40
Project Seneca -JWWTP	\$269,446.11	CDBG Grant	\$865.00

The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [JPC Audit](#)

Trustee Anthony Fraboni made the motion to approve the JPC audit in the amount of \$927,852.72. Trustee Nan Woodworth seconded the motion.

### [BOARD CONCERNS](#)

#### [Commercial Business Registration Law](#)

The Board briefly discussed the need for a commercial business registration law. No actions were taken.

## EXECUTIVE SESSION

There was no executive session.

## ADJOURNMENT

With no further business to come before the Board, Trustee Nan Woodworth made the motion to adjourn the meeting at 6:48pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.  
Respectively Submitted,

Rhonda E Slater