



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, FEBRUARY 4, 2020

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk who led the assembled in the pledge of allegiance. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Sergeant Brandon Matthews, and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde and Code Enforcement Officer Darrin Stocum. Absent was Village Clerk Lonnie Childs. There were approximately four other persons in attendance.

### PUBLIC BE HEARD

There were no public concerns.

### APPROVAL OF MINUTES

#### Minutes for Regular Meeting January 7, 2020

Trustee Anthony Fraboni made the motion to approve the minutes for the regular Board of Trustees meeting held on January 7, 2020. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and the vote was as follows:

Yea: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Laurie DeNardo

Nay: none

Abstain: Trustee Nan Woodworth      Motion Carried.

#### Minutes for Regular Meeting January 21, 2020

Trustee Anthony Fraboni made the motion to approve the minutes for the regular Board of Trustees meeting held on January 21, 2020. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and the vote was as follows:

Yea: Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth

Nay: none

Abstain: Mayor Luke Leszyk, Trustee Laurie DeNardo      Motion Carried.

### DEPARTMENT REPORTS

Trustee Nan Woodworth made the motion to approve the Department Heads' reports as presented. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### VOTING ITEMS

#### Dumpster Day - Proposed

The Board was in favor of the Village Office scheduling Dumpster Day for May 9, 2020 at the shared services building.

#### Lakeside Parking

The Board stated that it would remain status quo for the season, with no changes to rates.

### [Special Event Application – Waterfront Festival](#)

Trustee Anthony Fraboni made the motion to approve a special event application from the Watkins Glen Waterfront Festival to be held at Seneca Harbor Park on June 20, 2020 from 10am to 7pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and the vote was as follows:

Yea: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth

Nay: none

Abstain: Trustee Laurie DeNardo      Motion Carried.

### [Mileage Reimbursement for Code Officials](#)

Trustee Laurie DeNardo made the motion to approve mileage reimbursement for code officials utilizing their own personal vehicle for business work at the New York State reimbursement rate. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [SCT Computers – Computer & Licensing Fees](#)

Trustee Laurie DeNardo made the motion to purchase a new desktop for the Electric Department at a cost of \$600.00 and to purchase three copies of Microsoft Office Home and Business 2019 for Streets, Electric and Codes at a cost of \$240.00 per licensed copy for a total cost of \$1,320.00 for everything. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [MOU with Schuyler County for Use of Voting Machine](#)

Trustee Anthony Fraboni made the motion to approve the following MOU for use of the voting machine for the March elections. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Commissioners of the Schuyler County Board of Elections have approved the use of Voting Systems by other entities within the county responsible for holding elections. That use will be allowed under the following conditions:

1. Two (2) machine Custodians/Technicians (1 from each major party) must be selected from BOE trained staff.
2. A minimum of two (2) Election Inspectors (1 from each party) must be selected from the BOE list of certified inspectors. Non-BOE certified personnel may be used in addition if needed.
3. If necessary, Party Inspectors are the responsibility of the village using the machines.
4. Machines will be delivered and picked up by BOE personnel to maintain a chain of custody.
5. Machines will be stored in a safe and secure environment before, after and during use.
6. Ballot information will be provided by Village Clerk.
7. Ballots will be defined by BOE staff on EMS equipment owned by BOE.
8. Ballot proof is the responsibility of the Village Clerk.
9. Ballots may be ordered from printer by the Village.
10. Ballot test decks may be ordered from the printer as well.
11. Damage to the machine will be the responsibility of the Village.

Voting equipment will be loaned at no charge to the village. Cost of inspectors, technicians, ballots and others incidental to its use will be at the village's expense.

### [Resolution to Approve Election Inspectors](#)

Trustee Laurie DeNardo made the motion to approve the following resolution appointing election inspectors for the upcoming election. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, Election inspectors who are trained on the voting machines are needed to work at the upcoming Village Election on March 18, 2020, and

WHEREAS, Election inspector's compensation for the March 18, 2020 Village Election will be \$150.00 for the day per inspector with the polling hours being Noon to 9 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen, New York hereby approve the Village Clerk's recommendation and do hereby appoint Mary Hoose as election chairperson and Judith Caruso, Alice Stratton and Frances Vandyke as election inspectors for the March 18, 2020 Village Election.

#### [Resolution to Amend the 2019-2020 Budget – Gap Funding](#)

Trustee Laurie DeNardo made the motion to approve the following budget amendment. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen is in the process of obtaining funding for the Clute Park Redevelopment Project; and

WHEREAS, the Village of Watkins Glen has not received reimbursements for expenditures in conjunction with the ice rink/splashpad; and

WHEREAS, at a meeting of the Project Seneca Board it was determined that Project Seneca would provide up to \$50,000 in gap funding to cover expenses associated with the Clute Park Redevelopment Project; and

WHEREAS, the Village has received funds in the amount of \$20,447.54 from SCOPED to cover payments to Stantec Consulting Services Inc. in the amount of \$20,447.54 for designing fees for the ice rink/splashpad;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to amend the 2019-2020 Budget to increase Revenue Account AA.3889.000 State Aid, Other Cultural and Recreation Aid and to increase Expense Account AA.7110.400 Parks Contractual Expense by \$20,447.54, respectively.

#### [Resolution to Approve Tax Certificate Sale](#)

Trustee Anthony Fraboni made the motion to approve the following resolution authorizing the advertisement of unpaid taxes. Deputy Mayor Louie Perazzini also withdrew his second. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the following is an account of the unpaid taxes as of February 4, 2020 for the 2019-2020 tax year of the Village of Watkins Glen:

<u>PARCEL #</u>	<u>OWNER</u>	<u>ADDRESS</u>	<u>TOTAL DUE</u>
64.08-3-13.2	William L Benedict	County Road 30	\$124.68
64.08-3-16	Timmy Sr Bauman	207 Bath St	\$742.42
64.12-1-27	Laura Strawer	200 N Glen Ave	\$1,423.85
64.12-1-40	Anthony C Sr Motta	528 Bath St	\$1,702.02
65.09-1-49	Mary Lea Cornish	109 N Jackson St	\$476.59
65.09-2-18	Gregory E Harding	206 N Decatur St	\$1,104.28
65.13-1-8.113	Christopher K Turner	104 Lakeview Ave	\$1,170.81
65.13-3-1	Gregory E Harding	113 E Second St	\$895.02
65.13-3-35	Nagging Nancy LLC	306 Fourth St	\$742.83
65.13-3-86	Timothy J Miller	212 Eighth St	\$999.68

65.13-4-21	Kirk Sorensen	419 S Madison Ave	\$1,707.88
65.13-4-27	Kenneth A Seaman	105 E Eighth St	\$695.31
65.13-4-40.2	Laura Strawser-Sonner	Ninth St	\$29.50
65.13-4-41	Laura Strawser-Sonner	807 N Porter St	\$1,189.85
65.14-1-42	Robert D Phenes	310 Ninth St	\$2,090.32
65.14-1-62	Jesse C Schubmehl	307 Seventh St	\$1,434.77
65.14-2-13	Dominick Schimizzi	1006 Perry St	\$1,313.54
65.17-1-53	Brent W Eva	422 S Franklin St	\$1,577.16
65.17-2-32	Charles J II Smith	201 S Decatur St	\$1,278.72
65.17-2-33	Bank Trust, NA as Trustee US	203 S Decatur St	\$1,189.85
65.17-2-69	La Osa Cruz Jennifer L De	139 Durland Ave	\$1,284.02
65.18-1-26	Thomas R Santobianco	200 Twelfth St	\$1,095.15
65.45-1-10	Wildflower 301 LLC	111 N Franklin St	\$2,787.81
65.45-1-5	Wildflower 301 LLC	N Franklin St	\$22,197.78
65.45-1-6	Wildflower 301 LLC	110 Madison Ave	\$1,213.12
65.45-1-8	Wildflower 301 LLC	109 N Franklin St	\$3,662.81
65.53-1-22	Wildflower 301, LLC	301 N Franklin St	\$2,306.09
65.53-1-23	Wildflower 301, LLC	223 N Franklin St	\$2,288.69
65.53-1-33	Franklin Street Cafe 301	205-207 N Franklin St	\$2,744.47
65.53-1-57	Alice Hill	309 Madison Ave	\$29.50
65.53-1-60	Edward Pesco	305 S Madison Ave	\$714.27
65.54-1-3	Parrothead Realty Mgmt LLC	507 Franklin St	\$1,418.20
65.54-1-36	Gary R Savard	135 Fourth St	\$4,623.38
65.62-1-8	Irrv. Trust 12/28/2015 Poteat	105 W Eighth St	\$952.09
65.62-1-9	Irrv. Trust 12/28/2015 Poteat	715 Franklin St	\$2,017.34
65.63-1-22	Kyle Benedict	402 Tenth St	\$838.02
65.63-1-23	Peter G Cherock	908 Perry St	\$1,100.91

NOW, THEREFORE, BE IT RESOLVED, that this Board having compared this account of unpaid back taxes totaling \$73,162.73 due on the 2019-2020 warrant hereby authorize the Village Clerk to advertise said properties for tax certificate sale and add the cost of said advertising equally to the properties listed above.

#### [Resolution to approve the Niagara Hydropower Contract Extension](#)

Trustee Anthony Fraboni made the motion to resolve that the Village of Watkins Glen hereby approves the execution of the agreement for the sale of Niagara Project Wholesale Power and Energy extending the contract through the year 2040. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Clute Park Redevelopment Invoice – Stantec Consulting Services](#)

Trustee Laurie DeNardo made the motion to approve payment of the Stantec Consulting services invoice 1575790 in the amount of \$32,944.65 for work in conjunction with the Clute Park redevelopment project. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [CONFERENCE REQUESTS](#)

##### [NYWEA – 38<sup>th</sup> Annual GBEC Conference – Terry Wilcox](#)

Trustee Anthony Fraboni made the motion to approve Village Supervisor Terry Wilcox to attend the 38<sup>th</sup> annual Greater Buffalo Environmental Conference in Buffalo, NY hosted by NYWEA on Tuesday, March 10, 2020 at a cost of \$110.00 plus a one-night hotel stay. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

##### [MEUA Meter School 102 – Robert Cassidy](#)

Trustee Laurie DeNardo made the motion to approve Electric Lineman Robert Cassidy to attend the MEUA Meter School 102, Introduction to Meter Testing held at the Fairport Municipal Commission Operation Center in

Fairport, NY scheduled March 3-5, 2020 at a cost of \$300.00 plus hotel accommodations. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Southern Tier New York Water Works Operators Conference](#)

Trustee Nan Woodworth made the motion to approve Water Treatment Plant Mechanic Stanley Swarhout and Maintenance Mechanic John Rekczis to attend the Water Works Conference at Main Place (Knight of Columbus) in Hornell, NY on February 19, 2020 at a cost of \$28/person. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [AUDIT](#)

#### [General Audit](#)

Trustee Laurie DeNardo made the motion to approve the regular audit in the following amounts. Trustee Anthony Fraboni seconded the motion.

General	\$23,717.89	Sewer	\$12,911.70
Electric	\$131,463.07	Water	\$8,510.96
JWWTP	\$922,567.72	Padua Tank Upgrades	\$178,992.50

The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [Online Audit](#)

Trustee Anthony Fraboni made the motion to approve the online audit in the amount of \$41,604.92 for sales tax, fines and fees to the State and the USDA Rural Development sewer rehab interest payment. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### [BOARD CONCERNS](#)

#### [Wastewater Systems Operation Specialist Apprentice Curriculum](#)

Village Superintendent Terry Wilcox informed the Board that he has begun to look into a customized apprenticeship program being sponsored by the New York Rural Water Association for wastewater system operators. It would be a two-year program providing 288 hours of training and instruction. More information will follow.

#### [RFP for Zoning Code Update](#)

Trustee Laurie DeNardo made the motion for the Clerk to release the RFP for a Zoning Code update. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Legislative Bill Draft – State Parkland Fire and Police Protection](#)

Mayor Luke Leszyk informed the Board that he has been providing information to Mayor Elliot Conway with the Village of Upper Brookville located along the north shore of Long Island in drafting a legislative bill for consideration to help municipalities with State parkland located directly in their districts receive reimbursement for fire and police services provided to the State Parks.

#### [DASNY Grant Disallowance of Land Acquisition Costs – Padua Tank](#)

The Board informed the public that upon submission of draw request one for the DASNY water tank replacement grant the Village was informed that the land purchase and improvement costs of \$195,000 were not reimbursable under the current grant contract. With other factors such as no individualized invoices for the improvements and no SEQR and land appraisal to fall back on, it will not be possible to have the land purchase be added to the current contract. The Board was informed that the Village could leave this portion of the expenditures tied in with the current BAN for the combined projects of SCADA system upgrades and Padua tank replacement once it was time to renew the BAN that comes due in March 2020.

Trustee Laurie DeNardo had one contractual Police personnel item for executive session. Superintendent Terry Wilcox had one Streets and Electric contractual item for executive session.

#### **EXECUTIVE SESSION**

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:47pm for the aforementioned items. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

#### **RE-ENTER PUBLIC SESSION AND ADJOURN**

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to exit executive session and adjourn the meeting at 7:02pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.  
Respectively Submitted,

Rhonda E Slater