



**REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD TUESDAY, FEBRUARY 18, 2020**

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk who led the assembled in the pledge of allegiance. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Water Supervisor Martin Pierce and Street Supervisor Kenny Barber. There were approximately five other persons in attendance.

PUBLIC BE HEARD

Peter Widynski was present to express his concerns with the Clute Park Redevelopment Project and inquire about the final concept design. He was informed by the Board that the project design is at sixty percent complete to date and that another meeting will be set up once the project design is at ninety percent complete. The interval meetings are set up to provide input from the committee and utility providers.

William Pylypciw thanked the Street Department for keeping the side hill plowed during snow storms.

APPROVAL OF MINUTES

Minutes for Regular Meeting February 4, 2020

Trustee Laurie DeNardo made the motion to approve the minutes for the regular Board of Trustees meeting held on February 4, 2020. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Anthony Fraboni made the motion to approve the Department Heads' reports as presented. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Budget Amendment Resolution

Trustee Laurie DeNardo made the motion to approve the following resolution to amend the 2019-2020 budget. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, it will be necessary to transfer funds within the General, Water and Sewer accounts in order to balance the budgets in the respective funds;

BE IT RESOLVED, that the Village of Watkins Glen Treasurer be authorized make the following account transfers in order to balance out the 2019-20 budgets:

Account From	Amount	Account To	Amount
AA.1220.400	\$3,000.00		
		AA.1110.400	\$3,000.00
AA.1410.100	\$5,750.00		
		AA.1410.110	5,750.00

AA.3410.400	\$3,973.00		
		AA.3410.440	\$3,973.00
AA.5110.115	\$6,000.00		
		AA.8810.120	\$6,000.00
AA.5110.420	\$3,000.00		
		AA.5110.430	\$3,000.00
AA.7110.120	\$10,000.00		
		AA.7180.120	\$10,000.00
AA.9015.800	\$2,000.00		
		AA.9010.800	\$2,000.00
FF.8320.200	\$19,000.00		
		FF.8310.400	\$12,000.00
		FF.8310.401	\$2,500.00
		FF.8320.400	\$2,500.00
		FF.8320.425	\$2,000.00
GG.8120.200	\$21,000.00		
		GG.8110.400	\$15,000.00
		GG.8110.401	\$6,000.00
GG.9010.800	\$1,100.00		
		GG.9040.800	\$1,100.00

[Clute Park Redevelopment Invoice – Stantec Consulting Services](#)

Trustee Laurie DeNardo made the motion to approve payment of the Stantec Consulting services Invoice #1592828 in the amount of \$88,643.05 for work in conjunction with the Clute Park redevelopment project. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Community Center Rental Fee Waiver – Kernan Benefit](#)

Trustee Nan Woodworth made the motion to waive the \$350.00 Community Center rental fee for the benefit being held in support of the Kernan family who suffered losses due to a fire in their home. The Benefit will be held on February 23, 2020. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[New York Rural Water Association Wastewater Systems Operation Specialist Apprenticeship](#)

Trustee Laurie DeNardo made the motion to approve Wastewater Treatment Plant Maintenance Mechanic Brad Gallow and Wastewater Treatment Plant Operator Trainee Thomas Rockwell to attend the NYRWA apprenticeship program at no cost to the Village. It is a two-year apprenticeship in which the Village will be reimbursed up to \$7,500 for manhours worked as trainees under the tutelage of Wastewater Treatment Plant Supervisor Terry Wilcox. They will still need to take their testing in Morrisville upon completion of this apprenticeship. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Franklin Street Streetlighting Project Payment - Horizon Solutions](#)

The Board then discussed the four invoices from Horizon Solutions that were being held for payment totaling \$430,026.04 due to inability to install the arm brackets on the new streetlights for Franklin Street. Horizon Solutions has submitted a subcontract proposal to the Village that they received from Sloth Electric Inc to supply the material and labor to install the arm brackets which would consist of cleaning the threads, installing pipe brackets and threaded pip plugs and installation of flag pole brackets at a cost for services of \$23,522.40. It is the request of Horizon Solutions, and the recommendation of Superintendent Terry Wilcox, that funds be released for the invoices being held, less the cost of the proposal. Trustee Laurie DeNardo made the motion to release payment in the amount

of \$406,503.64 to Horizon Solutions for the streetlights. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

CONFERENCE REQUESTS

Schuyler County Soil and Water Annual Banquet

Trustee Anthony Fraboni made the motion to approve the Streets Department and Water Department crews to attend the Schuyler County Soil and Water Conservation District's Annual Banquet on March 20, 2020 being held at the Watkins Glen Inter-national Media Center in Watkins Glen, NY on March 20, 2020 from 11am to 1:30pm at no charge to the Village. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit in the following amounts. Trustee Nan Woodworth seconded the motion.

General	\$31,012.44	Sewer	\$15,241.23
Electric	\$37,281.89	Water	\$9,153.29

The Board then voted on the motion to approve and all were in favor. Motion Carried.

JPC Audit

Trustee Anthony Fraboni made the motion to approve the JPC audit in the amount of \$1,075,318.69. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Amend Traffic Regulation Local Law

The Village Clerk and Sergeant Brandon Matthews discussed the need to amend the traffic regulations local law. Prior Sergeant, Steven Decker, was working on this project before he retired and there are new issues that have been identified since then that will need to be addressed. Once all the issues are identified, it will be brought back to the Board for review and final approval. Sergeant Matthews hopes to have completed by Spring.

Establish Committee for Zoning Code Update

The Village Clerk requested permission to reach out to the various Village Boards and to the public to put together a committee for the Zoning Code Update in preparation of the return of the RFPs that were sent out. She recommended the possibility of having two representatives from each Board, Village Board, ZBA Board and Planning Board as well as two persons from the general public make up the committee. Trustee Laurie DeNardo, Trustee Nan Woodworth and Deputy Mayor Louie Perazzini all expressed interest in being a representative.

Board Volunteers for Dumpster Day, May 9, 2020

Trustee Laurie DeNardo, Trustee Nan Woodworth and Mayor Luke Leszyk stated that they would be available to help out with Dumpster Day. Street Supervisor Kenny Barber will ensure that there is a person from the Streets Department available on this date to operate the backhoe.

Budget Preparation Review

Trustee Nan Woodworth commented that she would like to review the budget preparation this year in order to have a better understanding of the budget process. Treasurer Rhonda Slater stated that the Trustees are more than

welcome to stop in the office and review the tentative budgets for the joint activity account and sewer account as they are mostly complete. The other budgets are still in the very beginning stages, but any input is always accepted.

Mayor Luke Leszyk had one contractual Electric Department personnel item for executive session and one Parks Department personnel item for executive session.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:45pm for the aforementioned items. Trustee Anthony Fraboni seconded the motion and all were in favor. Motion Carried.

RE-ENTER PUBLIC SESSION AND ADJOURN

With no further business to come before the Board, Deputy Mayor Louie Perazzini made the motion to exit executive session and adjourn the meeting at 7:40pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.
Respectively Submitted,

Rhonda E Slater