



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, APRIL 7, 2020

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde and Code Enforcement Officer Darrin Stocum. There were three other persons in attendance.

### PUBLIC BE HEARD

The meeting was held via Zoom due to the COVID-19 pandemic so no comments from the public were taken.

### APPROVAL OF MINUTES

#### Minutes for Regular Meeting March 16, 2020

Trustee Nan Woodworth made the motion to approve the minutes for the regular Board of Trustees meeting held on March 16, 2020. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the Department Heads' reports as presented. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### VOTING ITEMS

#### Suspension of Utility Shut-offs and Late Fees

Trustee Anthony Fraboni made the motion to approve the suspension of utility shut-offs and late fees during the duration of the COVID-19 pandemic. It was noted that the Village utility bills were not being waived and would still need to be paid. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Sewer Credit Request

Trustee Laurie DeNardo made the motion to approve a sixteen-unit sewer credit in the amount of \$144.00 for Robin Caywood, owner of 114 Ninth Street, due to a pipe that froze and broke behind their washing machine. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Tuition Reimbursement Request – Scott Taylor

Trustee Laurie DeNardo made the motion to reimburse Motor Equipment Operator Scott Taylor for a COLL2 – Operation and Maintenance of Wastewater Collection Systems, Vol II course which he completed and passed in the amount of \$123.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### New Vehicle for Police Department

Trustee Anthony Fraboni made the motion to approve the Watkins Glen Police Department to purchase a new patrol

vehicle at a cost of \$44,987.27. Trustee Nan Woodworth seconded the motion. Much discussion followed regarding the necessity of another vehicle and the costs associated with the purchase during this time of fiduciary uncertainty. The Board then voted on the motion to approve. The vote was as follows:  
Yeas: Mayor Luke Leszyk and Deputy Mayor Louie Perazzini  
Nays: Trustee Anthony Fraboni, Trustee Laurie DeNardo and Trustee Nan Woodworth  
Abstain: none      Motion Failed.

#### [Bouille Electric Change Order #1 – SCADA System](#)

Deputy Mayor Louie Perazzini made the motion to approve change order #1 for Bouille Electric for work on the SCADA System improvements in the amount of \$1,076.60. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Vacri Construction Change Order #2 – Padua Tank](#)

Deputy Mayor Louie Perazzini made the motion to approve change order #2 for Vacri Construction for work on the Padua Tank improvements for a decrease in total project cost by \$1,380.00. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Vacri Construction Final Payment Request](#)

Trustee Nan Woodworth made the motion to approve the final payment request from Vacri Construction for the Padua Tank project in the amount of \$30,105.00. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [AUDIT](#)

#### [General Audit](#)

Trustee Laurie DeNardo made the motion to approve the regular audit for April 7, 2020 in the following amounts:

General	\$37,339.12	Sewer	\$7,764.51
Electric	\$117,962.02	Water	\$8,724.95
Padua Tank	\$133,673.31	SCADA System	\$10,104.43
LWRP #1	\$20,490.00	LWRP #2	\$55,349.90
DRI Project	\$66,416.89		

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### [BOARD CONCERNS](#)

#### [Introduction of Local Law – Override Tax Levy Limit](#)

Village Treasurer Rhonda Slater introduced a proposed local law to override the tax levy limit should it be necessary for the budget to be funded. A public hearing will be held at the next meeting.

#### [Budget Workshop Status](#)

The Board discussed the status of setting up budget workshops with the Department Heads. Although some Trustees have reached out to the staff, no changes have been recommended to the Treasurer. The Board requested that Supervisor Terry Wilcox and Treasurer Rhonda Slater work on the budget together and provide the Board with a more finalized version.

#### [Zoning Code Update RFP Opening](#)

Village Clerk Lonnie Childs opened the four requests for proposals that were received in the Village Office. The proposals will be reviewed by a committee and the recommended company will be submitted to the Village Board for final approval. The quotes were as follows:

Larch Landscape and Engineering \$47,120

Barton & Loguidice \$49,927.00

BFJ Planning \$50,000  
MJ Engineering and Land Surveying \$50,000

#### EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:49 pm for a Streets Department personnel matter. Deputy Mayor Louie Perazzini seconded the motion and all were in favor. Motion Carried.

#### RE-ENTER PUBLIC SESSION AND ADJOURN

Trustee Nan Woodworth made the motion to exit executive session at 7:13 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to terminate employment of the employee discussed in executive session. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:14 pm. Deputy Mayor Louie Perazzini seconded the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater