



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MAY 5, 2020

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde, Code Enforcement Officer Darrin Stocum and Water Supervisor Martin Pierce. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.1. There were approximately twelve other persons in attendance.

PUBLIC HEARING

The public hearing on the proposed 2020-2021 budget was opened at 6:01 pm with a motion by Trustee Anthony Fraboni and a second by Deputy Mayor Louie Perazzini. The Board then voted on the motion and all were in favor. Motion Carried.

Mayor Luke Leszyk gave a brief explanation about the proposed budget and stated that he received overwhelming support from residents on keeping the recycling program in the budget. He also read an email from Peggy Richardson requesting that the Board not increase taxes this budget season. Kristen VanHorn expressed her thanks for keeping the recycling program in the budget. There were no other concerns from the public. The public hearing was left open.

MAYORAL APPOINTMENTS

Trustee Laurie DeNardo made the motion to accept the mayoral appointment to reappoint Patti Schimizzi to the Watkins Glen Housing Authority for a five-year term. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

PUBLIC BE HEARD

Jylle Benson-Gauss requested permission to hold the Farmer's Market on Friday afternoons at LaFayette Park from May 22, 2020 to October 30, 2020. The Board was in favor.

APPROVAL OF MINUTES

Minutes for Regular Meeting April 21, 2020

Trustee Nan Woodworth made the motion to approve the minutes for the Zoom Online Video Conferencing Board of Trustees meeting held on April 21, 2020. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the Department Heads' reports as presented. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Resolution for Utility Write-offs

Trustee Anthony Fraboni made the motion to approve the following resolution for account receivables write-offs. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the following accounts are over 18 months old or went through bankruptcy and therefore, deemed to be uncollectible; and

WHEREAS, proper accounting procedures require that any uncollectible accounts be written off occasionally so that they do not impact the current receivables of the Village;

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be written off as uncollectible balances:

<u>Account</u>	<u>Name</u>	<u>Location</u>	<u>Electric</u>	<u>General</u>	<u>Water</u>
A0200-19	Northrop, Chante	213 N. Franklin, Apt. 2	\$65.03		
A0230-18	Hollister, Summer	213 N. Franklin, Apt. 3	\$44.52		
A0410-09	Johnston, Eric & Nancy	311 1/2 N. Franklin, Apt. 2	\$91.12		
D0650-02	Wratten, Joshua	216 Steuben St.	\$59.01		
E0240-04	Puffer, Susan	309 E. Eighth St., Upper	\$15.08		
E0670-10	Mcfall, Angela	900 N. Porter, Apt. 3	\$25.72		
F0400-11	Stone, Anna	108 N. Monroe	\$87.02		
F0660-15	Lewis, Deanna	313 S. Madison	\$21.27		
F0700-12	Lawson, Mike	311 1/2 S. Madison	\$269.26		
F0730-05	Coolican, Christie	317 1/2 S. Madison	\$23.68		
F1020-03	May, Kenneth A	108 W. Fourth St.	\$96.76		
G0390-06	Hascall, Chris	136 E. Second, Apt. 3	\$54.18		
G0400-04	Miller, Samantha	136 E. Second, Apt. 1	\$43.60		
G0460-09	Whitney, Ryan	206 N. Decatur, Apt. 4	\$15.09		
G1690-13	Gaeta, Tina	123, Fifth St., Apt. 1	\$60.67		
H0410-04	Bannister, Danielle	908 Magee	\$44.80		
H1130-11	Drake, Sean	500 N. Porter, Apt. 2	\$121.68		
H1130-12	Luongo, Penny	500 N. Porter, Apt. 2	\$29.53		
H1300-09	Brown, Amanda	602 N. Porter, Apt. 1	\$6.70		
H1300-10	Parrish, Stacey	602 N. Porter, Apt. 1	\$10.25		
H1950-05	Jordon, Roberta	110 Seventh St.	\$168.59		
H2070-19	Bolz, Michele K	107 E. Sixth, Apt. 1	\$38.43		
H2070-20	Jones, Chris	107 E. Sixth, Apt. 1	\$19.69		
I0190-05	Nelson, Arthur	222 E. Second, Apt. 206	\$9.45		
I1103-03	States, Carlene	906 N. Decatur, Apt. 103	\$19.54		
I1108-03	Vanzile, Robert & Elaine	906 N. Decatur, Apt. 108	\$19.83		
I1114-03	Rogers, Peggy A	906 N. Decatur, Apt. 114	\$4.18		
M1021-00	Blim, Andrew D	water hauler			\$23.93
Inv 18-34	Trucking Republic	Invoice		\$359.90	
Inv 19-34	Christopher Yaw	Invoice -	\$1,706.79	\$182.09	
			\$3,171.47	\$541.99	\$23.93

Water System Backup Operator Agreement – Hunt Engineers

Trustee Laurie DeNardo made the motion to approve an agreement with Hunt Engineers to provide a water system backup operator to the Village at a cost of \$100/month as required by the NYS DOH. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Bond Refunding

Trustee Anthony Fraboni made the motion to approve refinancing the Village Municipal building improvements and fire truck bon with a current balance of \$940,000. The estimated savings, even after the refinancing costs, will be approximately \$70,000. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit & Online Audit

Trustee Laurie DeNardo made the motion to approve the regular audit for May 5, 2020. Trustee Nan Woodworth seconded the motion. Trustee Laurie DeNardo then made the motion to amend her motion to include the regular audit and the online audit for sales tax (\$5,311.20) in the following amounts:

General	\$13,780.82	Sewer	\$6,303.75
Electric	\$16,733.37	Water	\$5,810.24
Padua Tank	\$1,076.60		

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Flags on Franklin Street

The Village Board discussed the American flags on Franklin Street to determine how many they would like to have installed and how far apart they would like them to be. The Board would like to see them installed on every other pole and if they were to mix American flags with checkered flags, the checkered flags would have to be installed lower than the American flags.

Water/Sewer Re-levies

The normal policy for water/sewer re-levies is to re-levy any unpaid amounts that are not paid by the due date in May. Due to the pandemic, the Village Treasurer made the suggestion to only re-levy the amounts that are still owing that were billed prior to the pandemic. It was recommended to use February 1, 2020 as the cut-off date. The Village Board requested more information before any decisions be made.

Village Elections

The Board discussed Executive Order 202.26, which was issued the evening of May 1, 2020 stating that all Village elections will be postponed and rescheduled to be held on September 15, 2020.

NYCOM – Tax Payments and Interest

The Village Board discussed an email from NYCOM discussing the payment of property taxes and the possible extension of the interest-free period which stated the following: “This may only be done pursuant to subdivision 2 of section 925-a of the Real Property Tax Law which provides that “during a state disaster emergency, the Governor may, by executive order issued upon the request of the chief executive officer of a county, city, town, village or school district in the affected area, extend by up to twenty-one days the final date for paying taxes without interest or penalty in such county, city, town, village or school district. If such an extension is granted, and any taxes are not paid by the final date so provided, those taxes shall be subject to the same interest and penalties that would have applied if no extension had been granted.” Additionally, the Governor has the authority, under his emergency powers, to unilaterally provide for such an extension of the interest-free period on a statewide basis.” This extension has not been provided for by the Governor at this time. The Village will send a request for extension in order help assist our residents.

New York State on Pause Executive Order

The Board discussed the complaint procedures for the NYS on Pause executive order. There has been a slight decrease in the number of complaints being received.

Recycling Program

The Board heard from Steve Klemann regarding the recycling program. He reassured the Board that the recycling is in fact being recycled and not thrown into a landfill. He also spoke to the benefits of recycling for the economy and our environment.

PUBLIC HEARING

The public hearing on the proposed 2020 Village General Fund Budget was closed at 6:54 pm with a motion by Trustee Anthony Fraboni and a second by Trustee Nan Woodworth. The Board then voted on the motion and all were in favor. Motion Carried.

The Board will hold a special meeting on Friday, May 8, 2020 to vote on the proposed budget.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:54 pm for a possible litigation matter. Deputy Mayor Louie Perazzini seconded the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:07 pm. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater