



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MAY 19, 2020

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde, Electric Supervisor Minard LaFever and Water Supervisor Martin Pierce. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.1. There were approximately eleven other persons in attendance.

PUBLIC BE HEARD

Eric Hollenbeck was in attendance to discuss his preliminary ideas to hold a drive-in style movie in the park event, as well as a possible concert for the public this summer. Mr. Hollenbeck will meet with Park Manger, Michelle Hyde to discuss the possibilities and logistics of holding such events at Clute Park.

APPROVAL OF MINUTES

[Minutes for Regular Meeting May 5, 2020](#)

[Minutes for Special Meeting May 8, 2020](#)

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Zoom Online Video Conferencing Board of Trustees meetings held on May 5, 2020 and May 8, 2020. Trustee Nan Woodworth seconded the motion. Trustee Laurie DeNardo commented that she was in favor of the minutes for the regular meeting held on May 5, 2020, but that she would have to abstain from the motion as she was not in attendance at the May 8, 2020 meeting. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth

Nays: None

Abstain: Trustee Laurie DeNardo Motion Carried.

DEPARTMENT REPORTS

Deputy Mayor Louie Perazzini made the motion to approve the Department Heads' reports as presented. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

[Summer Hours for Village Office Staff](#)

Deputy Mayor Louie Perazzini made the motion to approve summer hours for the Village Office staff. The Village Office will be opened Monday thru Thursday 7:30 am to 4:30 pm and Friday 7:30 am to 1:30 pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[2020-2021 Recycling Contract](#)

Trustee Anthony Fraboni made the motion to approve the 2020-2021 recycling contract with Cardinal Disposal to continue the bi-monthly recycling service at a cost of \$4,000/month. Discussion followed with Trustee Laurie DeNardo commenting that she would like to see the Village come up with alternative ways to pay for the program in the future. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve

and all were in favor. Motion Carried.

[Sewer Credit Request – Town of Dix/Lucky Hair](#)

Deputy Mayor Louie Perazzini made the motion to approve a sewer credit for the Town of Dix on behalf of their customer Lucky Hair in the amount of \$269.42 for water used in production and not utilizing the sewer system. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Sidewalk Replacement Request – 603 Magee Street](#)

Trustee Laurie DeNardo made the motion to approve a sidewalk replacement request from 603 Magee Street. Trustee Nan Woodworth seconded the motion. Discussion followed. The sidewalk needs to be replaced due to the roots of a tree lifting up the sidewalk. The Village of Watkins Glen does not replace sidewalks for such instances. The Board then voted on the motion to approve and all were against the motion. Motion Failed.

[NYS Request for Federal Funding Due to COVID-19](#)

Deputy Mayor Louie Perazzini made the motion to approve the following resolution for federal funding due to COVID-19. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, local governments are experiencing a loss of revenues due to the slowdown in the economy as a result of the COVID-19 response; and

WHEREAS, local governments are responsible for maintaining essential services such as police, fire protections, sanitation, drinking water, and wastewater disposal services; and

WHEREAS, the loss of revenues to local governments threaten the provision of these essential services that local governments must provide the public to maintain public health and safety; and

WHEREAS, the United States Congress is considering providing additional aid to Americans through the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and

WHEREAS, a Bipartisan Congressional Delegation from New York State has requested federal financial assistance be provided through the CARES ACT directly to local governments to offset the loss of local revenues necessary to maintain essential services; and

WHEREAS, the Congressional Delegation has requested that the governors of each state certify that such funds will not be used to supplant or reduce direct financial assistance currently provided to local governments;

NOW THEREFORE, the Village of Watkins Glen Board of Trustees hereby supports the New York State's Bipartisan Congressional Delegation's request for federal funding directly to local governments to offset the loss of revenues due to the COVID-19 Pandemic.

[RēLTEK Application](#)

Trustee Anthony Fraboni made the motion to approve the RēLTEK application, with a \$1,000 fee, for pipeline occupancies in association with the installation of a new gravity sewer pipe to cross the Finger Lakes Railway to connect to the new pump station on Porter Street. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit for May 19, 2020 in the following amounts:

| | | | |
|----------|-------------|--------------|-------------|
| General | \$36,276.50 | Sewer | \$4,381.40 |
| Electric | \$4,762.40 | Water | \$7,119.54 |
| LWRP #1 | \$33,042.00 | DRI Projects | \$79,039.00 |
| LWRP #2 | \$51,789.00 | | |

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

JPC Audit

Trustee Anthony Fraboni made the motion to approve the JPC audit in the amount of \$625,972.97. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Re-Open Plan for Village Office

The Village Board opted to open the Village Office back up to the public starting June 1, 2020 following all guidelines provided for under the COVID-19 executive orders.

Grant Administration for Village DRI Projects

The Village Board discussed the need for grant administration for the Village DRI projects. It was stated that the grant funds cannot be used to fund administration work and that the Village would have to pay for these expenses out of the Village budget.

2019-2020 Zero-Emission Vehicle Infrastructure Grants for Municipalities

The Board discussed the possibility of purchasing and installing charging stations for electric vehicles. The matter was tabled until Electric Supervisor Minard LaFever could provide more insight.

Proposed Local Law for Sewer Connection Fees

The Superintendent of Public Works provided the Village Board with a request for a new local law to implement sewer connection fees for all new construction. Village Clerk Lonnie Childs will put together a proposed local law for the Board to review in the upcoming weeks.

Deer Population Management Plan

The Board will be looking into adopting a plan to help with the overpopulation of deer in the Village.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:58 pm to discuss wage increases for non-union employees. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:36 pm. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater