



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JUNE 2, 2020

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Electric Supervisor Minard LaFever and Code Enforcement Officer Darrin Stocum. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.1. There were approximately nine other persons in attendance.

PUBLIC BE HEARD

Barbara Cook was present to discuss her concerns regarding the COVID-19 pandemic and how rules and regulations are being set. Mayor Leszyk stated that the Village is following State mandates and not making our own guidelines. She then expressed her desire to see Board members wear masks in public. Mayor Leszyk stated that it was an individual's right to choose whether to wear one while out in public. Lastly, she asked about the message signs coming into the Village. She was informed that those were DOT owned and would need to contact them in regards to having COVID-19 related messages.

APPROVAL OF MINUTES

[Minutes for Regular Meeting May 19, 2020](#)

[Minutes for Special Meeting May 28, 2020](#)

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Zoom Online Video Conferencing Board of Trustees meetings held on May 19, 2020 and May 28, 2020. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Nan Woodworth made the motion to approve the Department Heads' reports as presented. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

The Board discussed the May 2020 Building Department report that stated "...we received a list of 92 properties, from Deputy Mayor Perazzini, of potential property maintenance violations." Trustee Laurie DeNardo inquired about the criteria used to compile the list. Deputy Mayor Louie Perazzini replied that there were no specific criteria utilized, just his opinion on how he would like properties in the Village to look and be upkept. Not all of the properties listed may be in violation, that will be determined by Code Enforcement.

VOTING ITEMS

[Surplus Electric Department 2008 Ford F550-LT38 Bucket Truck](#)

Trustee Anthony Fraboni made the motion to surplus the Electric Department bucket truck. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Electric Vehicle Charging Stations](#)

Trustee Nan Woodworth made the motion to permit the installation of three electric vehicle charging stations,

utilizing IEEP funds. The stations would be installed at the State Park, Clute Park and the Tops Plaza. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[DASNY - Padua Tank Payment Request #2](#)

Deputy Mayor Louie Perazzini made the motion to approve the submission of payment request two in the amount of \$411,986.91. If all items are approved by the NYSEFC, the Village would have an unexpended balance of 55,097.59 out of the original \$1.2 million DASNY grant. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Clute Park Kayak Launch Lease Agreement Discount Request](#)

Trustee Laurie DeNardo made the motion to waive the kayak rental lease fee for Paul Deiseroth for the month of June 2020 as he is not permitted to be open until July 1, 2020 due to the COVID-19 pandemic. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Annual PPAC Factor Reconciliation](#)

Villages are required to reconcile PPAC revenues and expenditures on an annual basis. During the annual PPAC factor reconciliation, it was determined that the Village of Watkins Glen overbilled customers in the amount of \$569,794 over fiscal year 2019-2020. It was recommended by the auditors to distribute this overbilling back to the customers by incorporating it into the monthly PPAC calculations over a twelve-month period (June 2020 to May 2021) at a rate of \$47,483 per month. Trustee Anthony Fraboni made the motion to approve the auditor's recommendation for the PPAC reconciliation. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Discharge Performance Mortgage for Nelson/Waterworks Project](#)

Trustee Laurie DeNardo made the motion to discharge the performance mortgage the Village has held since 2015 for the completed Waterworks condominium project on Salt Point Road as he has completed all obligated tasks. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Trane Service Agreements](#)

Trustee Anthony Fraboni made the motion for the Mayor to sign the Trane service agreements for the Municipal Building in the amount of \$6,289.48 and the Community Center in the amount of \$2,953.65 for fiscal year 2020-2021. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Tax Bill Corrections – Removal of Re-levies](#)

Trustee Nan Woodworth made the motion to approve the removal of the water and sewer re-levy amounts from the tax bills for the following tax map numbers (65.09-4-2, 65.13-10-20, 65.53-3-21 and 65.53-3-29) as the utilities have been paid. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[NYCOM Recommended Letter For Assistance](#)

Trustee Laurie DeNardo made the motion for the Mayor to sign and send letters to State and Federal representatives, per the NYCOM recommendations, upon the final draft being approved by all Board members. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[AUDIT](#) [General Audit](#)

Trustee Laurie DeNardo made the motion to approve the regular audit for June 2, 2020 in the following amounts:

General	\$62,167.17	Sewer	\$7,872.85
Electric	\$6,042.19	Water	\$13,230.99
Project Seneca	\$175,312.26	Joint Activity	\$10,212.60

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Online Audit

Trustee Laurie DeNardo made the motion to approve the online audit for the May sales tax in the amount of \$4,990.15 and the 2011 serial bond interest payment in the amount of \$18,050.00. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Suspension of Utility Shut-offs and Late Fees

The Village Board discussed the suspension of utility shut-offs and late fees. There were sixty-two residents on the May shut off list and 196 delinquent letters were issued with the June 1, 2020 bills. There is currently an act before the Governor to extend the suspension of utility shut-offs and late fees for a period of one hundred eighty days after the COVID-19 state of emergency is lifted or expires.

Liability Insurance Premium Increase for 2020-2021

The liability insurance premium through Travelers for the 2020-2021 fiscal year has gone up roughly five percent compared to last fiscal year. This increase is most directly related to the fire truck accident and claims.

Concerts In The Park

Julie Ann Darling Sissel requested permission to hold the annual Concerts in LaFayette Park this summer if the COVID-19 restrictions will permit such gatherings. The Board was in favor provided all guidelines are followed.

Fourth of July Fireworks Event

Mayor Leszyk shared a request from the Watkins Glen Chamber of Commerce to set off fireworks at Clute Park in celebration of the Fourth of July on July 3, 2020. Discussion followed with several Board members not in favor of the event.

Extension of Property Tax Due Date

Governor Cuomo extended the Property Tax due date by twenty-one days under executive order 202.36. No penalties will be assessed if paid by July 22, 2020.

Watkins Glen High School Graduation Parade

Sergeant Brandon Matthews brought forth a tentative plan from the Watkins Glen School district to do a "Seniors Parade" on the Village streets on Saturday, June 20, 2020. It was recommended by the Board that the parade route utilize Decatur Street.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 7:02 pm to discuss litigation matters. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:20 pm. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

Meeting Adjourned.
Respectively Submitted,
Rhonda E Slater